# Office of Contract & Grant Accounting (OCGA)

**Team Responsibility**

4TH FLOOR ADM

[www.umbc.edu/FinancialServices/grantacct.html](http://www.umbc.edu/FinancialServices/grantacct.html)

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**Tammy R. Ray, MBA**

Director

tross@umbc.edu

5-1503

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| Aimee Howell |
| Grants Manager |
| ahowell@umbc.edu |
| 5-5572 |

**Responsibilities:**

- Manage grants management team functions and assigned staff
- Restricted Funds Reporting
- Cost Transfer Review & Approval
- Special Projects

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| Joanna Fernandez |
| Grants Manager |
| jalrub@umbc.edu |
| 5-1630 |

**Responsibilities:**

- Manage grants system functions and assigned staff
- Manage grant receivable and collections functions and assigned staff
- PS Support, Query, Lead grants tester, Spec Development, etc.
- Training
- Cost Transfer Review & Approval
- Special Projects

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**Grant Accountants:**

- **Steve Bowers, MBA**
  - Accountant
  - bowers@umbc.edu
  - 5-1496
  - **Sponsor Assignments:**
    - NASA, DHMH, HHMI, Univ. of Washington,
    - All St of Md except DLLR and MSDE, CSST (UMCP/NASA)

- **Denise Beasley**
  - Accountant
  - beasley@umbc.edu
  - 5-2315
  - **Sponsor Assignments:**
    - NSF, USDOT, Dept of Defense incl. NSA, ONR

- **Yvette Benton**
  - Accountant
  - ybenton@umbc.edu
  - 5-6374
  - **Sponsor Assignments:**
    - DHHS, DOC (NOAA, NIST), EPA, Dept of Energy

- **Jamie Jung**
  - Accountant
  - j jung@umbc.edu
  - 5-2099
  - **Sponsor Assignments:**
    - Dept. of Interior, Vet. Admin., Office of Ed (non-Student Aid), Other Universities (except CSST and Univ. of Washington) Corporations, Hospitals, Non-MD States, MSDE, DLLR

- **Mila O'Callaghan**
  - Accountant - ARRA
  - moro@umbc.edu
  - 5-1883
  - **Sponsor Assignments:**
    - ARRA Reporting - federalreporting.gov, Dept of Agriculture, CN&CS, NEA&H, Foundations (except HHMI), Local GoV'ts

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**Grants Management - Financial Aid & Other:**

- **Cheryl Johnson**
  - Accountant
  - che@umbc.edu
  - 5-3917
  - **Sponsor Assignments:**
    - All Student Financial Aid Awards, Dept of State
  - **Other Responsibilities:**
    - Backup for receivables
    - Assist with monthly receivables recon

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**Grant Receivables and Collections:**

- **Brenda Torney**
  - Accounting Associate
  - torneyb@umbc.edu
  - 5-1494
  - **Responsibilities:**
    - Process award modifications
    - Effort Reporting - campus notification and training
    - Project Inactivation
    - Special projects

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**Grant Systems:**

- **Vacant**
  - **Grant Accountant/Analyst**

**Responsibilities:**

- Set up new awards, modifications, new sponsors; create HR Acct codes;
- PS support
- Effort Reporting - campus notification and training
- Project Inactivation
- Special projects

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**Student Administrative Support**

- **Rebecca Watson**

**Responsibilities:**

- Process award modifications
- Imaging
- Other admin support as needed

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**Cost Accounting:**

- **Vacant**
  - **Cost Accountant**

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OCGA Responsibilities FY12 - 03-12-2012