DATE: April 24, 2009

TO: All Prospective Bidders  
Cc: Procurement File

FROM: Sharon Quinn

RE: UMBC Commons Terrazzo Flooring Repair (Project # 08-107)  
BID # BC-20610-Q - ADDENDUM # 1

The following amends the above referenced Bid documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and submitting it along with the Bid Price Sheet you return to the University.

The due date and time for the Bid to be submitted to the University remains as **Tuesday, April 28, 2009 by 2:00 p.m.** to the issuing office.

A. The following questions have been submitted to the University for a response:

1. **QUESTION:** The color of the new replacement terrazzo will most likely not match exactly. Is that a problem?

   **ANSWER:** The new terrazzo is contained within divider strips so the transition is well defined. Try to get it as close as you can.

2. **QUESTION:** Is there any flexibility in the University’s schedule to complete the work?

   **ANSWER:** See the items noted below:
   
   - Commons Building access will be made available to contractors from May 21 through May 29.
   - On-site contact (custodian) persons will provide assistance on this project when the Commons Building is closed in case of unexpected security issues (alarms).
   - Facilities Management project manager is available by cell phone during off-hours work.
   - Complete the food service venue work beginning on May 21 and ending on May 25, 2009.
   - Contractor will cover and protect all equipment and food venue areas during their work.
   - Complete the Commons Building Reception area floor from May 26 through May 29, 2009.
   - Work in Reception area must be completed during day hours – provide safety cones to direct foot traffic.
Complete the first floor restroom work from May 26 through May 29, 2009.
Restrooms may be closed to the public from May 21 through May 29, 2009.
Bidder(s) must submit schedule for completion of work with bid.

3. QUESTION: Who is responsible to cover the food area equipment?

   ANSWER: The contractor will have to cover and protect the food area equipment.

   B. Please include a “work schedule” breaking out each day’s work for the length of the project
      for the University to review.

   C. The Revised Bid Form is included as a part of this Addendum.

Enclosures: Acknowledgement of Receipt of Addenda Form
Revised Bid Form

END OF ADDENDUM # 1 DATED 04/24/09

This addendum was posted on the University’s eBid Board on 04/24/09.
(Original with enclosures were not mailed)

BID NO.: BC-20610-Q
COMMONS TERRAZZO FLOORING REPAIRS  
(Project # 08-107)

THIS IS NOT AN ORDER

If address shown here is not address to which an order should be directed indicate such address.

In event of this bid being accepted, a purchase order will be issued. This solicitation is subject to all terms and conditions contained herein (see attached pages 2 & 3)

Vendor Bid No. ________________________
(If any)

ALL BIDS ARE DUE NO LATER THAN 2:00 P.M.

TUESDAY, APRIL 28, 2009

THIS BID MUST BE RECEIVED NO LATER THAN 2:00 P.M. ON:

04/02/09

Please enter hereon your bid on the following described articles or services

<table>
<thead>
<tr>
<th>Item No.</th>
<th>PLEASE ENTER HEREON YOUR BID ON THE FOLLOWING DESCRIBED ARTICLES OR SERVICES</th>
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<tbody>
<tr>
<td></td>
<td>The University of Maryland Baltimore County (UMBC) is requesting bids for the Commons Terrazzo Flooring Repair – Project # 08-107.</td>
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<tr>
<td></td>
<td>Specifications and Drawings are on the University’s Website:  <a href="http://www.umbc.edu/adminaffairs/procurement/EBidB.shtml">http://www.umbc.edu/adminaffairs/procurement/EBidB.shtml</a></td>
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<td>Pre-Bid Meeting and Site Visit: Wednesday, April 15, 2009, at 11:00 a.m. in the Commons.</td>
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<td>Questions due by Tuesday, April 21, 2009, by 5:00 p.m. and are to be directed to Sharon Quinn at: <a href="mailto:squinn@umbc.edu">squinn@umbc.edu</a></td>
</tr>
<tr>
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<td>Fax your response to: Sharon Quinn @ 410-455-1009 by TUESDAY, APRIL 28, 2009 BY 2:00 P.M. (Late Bids cannot be accepted.)</td>
</tr>
<tr>
<td></td>
<td>UMBC’s attached Purchase Order Terms &amp; Conditions and Mandatory Bid Terms &amp; Conditions apply to this Bid.</td>
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<tr>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
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TOTAL $  

THIS SPACE TO BE FILLED IN BY BIDDER

Shipment will be made in ____ days from receipt of order

F.O.B. ____________________________

Material is F.O.B. Receiving Platform, University of Maryland, 1000 Hilltop Circle, Baltimore, MD 21250, unless otherwise stated.

TERMS: _______ NET 30 UNLESS OTHERWISE STATED.

All bids submitted must be reviewed and signed by an authorized officer or agent of the firm submitting the bid and are to be returned on these forms.

(SIGNED) ________________________ (DATE) ____________

(PRINT OR TYPE NAME) ________________________

(TITLE) ________________________

(VENDOR’S FEDERAL IDENTIFICATION NO.) ________________________

(PHONE NO.) ________________________

DO NOT WRITE IN THIS SPACE
BID DUE DATE: TUESDAY, APRIL 28, 2009 AT 2:00 P.M.

BID FOR: UMBC COMMONS TERRAZZO FLOORING REPAIR

NAME OF BIDDER: ____________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 04/24/09

Addendum No. ____ dated ________

Addendum No. ____ dated ________

Addendum No. ____ dated ________

Addendum No. ____ dated ________

Addendum No. ____ dated ________

As stated in this Addendum, this form is to be returned with your Bid Price Sheet.

________________________________________
Signature

________________________________________
Printed Name

________________________________________
Title

________________________________________
Date

END OF FORM