DATE: September 15, 2011

TO: All Prospective Proposers

FROM: Delores R. Pertee

RE: On Call Multi-Trade Maintenance Contractor – RFP#BC-20748-P
ADDENDUM # 1

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and submitting it along with the Technical Proposal you return to the University.

The due date and time for the Technical Proposal to be submitted to the University remains the same, **TUESDAY, SEPTEMBER 20, 2011 by 3:00 p.m.** to the issuing office.

A. **PRICE PROPOSAL FORM:** The Price Proposal Form under Appendix B is attached. Those firms that achieve 75% or better of the Technical Score will be requested through another Addendum to submit the Price Proposal Form.

B. **QUESTIONS AND ANSWERS:**

1. QUESTION: What is the cost of parking for the successful contractor? What is the cost for any additional personnel that decided to park on campus with a permit? Is there a limit to the number of parking permits given to the contractor/subcontractor?

   ANSWER: There is no limit and no cost to the contractor for Parking Permits. However, Service Area Parking spaces will vary by job site, and may be limited in some areas. The contractor may have to park further away, and should be prepared to shuttle materials and equipment from the designated Service Area Parking to the job site, if needed.

2. QUESTION: Section 00400, Article 4, Rates and Mark-ups, talks about Workers Compensation, Liability Insurance, Fringe Benefits, etc. Should we assume that the rates will need to be based on the Maryland Wage Scale? Davis-Bacon?

   ANSWER: The hourly rates should be based on the Baltimore City Wage Rates. Davis-Bacon does not apply.
3. QUESTION: Section 00400, Article 4, Rates and Mark-ups, Item H also mentions prevailing wage rates by written agreement between contractors and unions. Is this RFP only limited to union companies?

ANSWER: No, the contract is not limited to unionized companies or workers.

4. QUESTION: Who is the incumbent on this project?

ANSWER: This is a new procurement. There is no incumbent.

5. QUESTION: If the prime contractor is a certified MBE firm, does that count towards the 10% MBE participation goal or does the goal still need to be met with subcontractors?

ANSWER: Yes. If the prime contractor is an MBE, the contractor is still expected to achieve the 10% MBE participation goal as outlined in the RFP document.

6. QUESTION: Is there a list of bidders on this job?

ANSWER: No.

Enclosures: Appendix B: Price Proposal Form
Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM #1 DATED 09/15/11
This addendum was posted to the University’s eBid Board, eMaryland Market and GOMA on 09/15/11. (Original with enclosures were not mailed)
University of Maryland Baltimore County  
On Call Multi-Trade Maintenance Contractor  
RFP #BC-20748-P

Price Proposal Due Date: Price Proposals will be due on or about Thursday, October 13, 2011 by 3:00 p.m. Those proposers that meet or exceed the 75% minimum of the technical score will be requested to submit a Price Proposal.

Proposer’s Name: ____________________________________________________________  
FID#: ____________________________________________

**PRICE PROPOSAL**  
Date: __________

Ms. Delores Pertee  
Procurement Office  
University of Maryland Baltimore county  
Room #301, Administration Building  
1000 Hilltop Circle  
Baltimore, MD  21250

Dear Ms. Pertee:

The undersigned, hereby submits a price proposal for the On Call Multi-Trade Maintenance Contractor procurement as set forth in RFP #BC-20748-P documents dated August 31, 2011 and Addenda as follows:

<table>
<thead>
<tr>
<th>Addendum No.</th>
<th>Dated</th>
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<tbody>
<tr>
<td>Addendum No.</td>
<td>Dated</td>
</tr>
<tr>
<td>Addendum No.</td>
<td>Dated</td>
</tr>
</tbody>
</table>

We understand that by submitting this Price Proposal, we are agreeing to all of the terms and conditions of UMBC’s RFP document.

1. On-Call Maintenance Contractor Quoted Hourly Labor Rates for the following positions:

<table>
<thead>
<tr>
<th>Position</th>
<th>Quoted Hourly Billing Rate</th>
<th>Quoted 2(^{nd}) Shift Differential Rate</th>
<th>Quoted 3(^{rd}) Shift Differential Rate</th>
<th>Overtime Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journeyman Carpenter</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journeyman Painter</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Journeyman Drywall Finisher</td>
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<tr>
<td>Journeyman Cement Finisher</td>
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<tr>
<td>Carpenter Helper</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Painter Helper</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Laborer</td>
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</tbody>
</table>
2. Trade Work to be performed by a subcontractor to the On Call Multi-Trade Maintenance Contractor: Provide a quoted percentage mark-up that will apply to any quoted subcontractor costs.
   Subcontractor’s Mark-up/Percentage: ______%

3. On Call Multi-Trade Maintenance Contractor’s Material Mark-up Percentage: _____%

We also understand that the Bid/Proposal Affidavit, MBE Attachment A, proof of the Proposer’s Contractor’s license under Article 56, Section 180, Annotated Code of Maryland and our MBE participation commitment above the 10% requirement, if any, provided with our Technical proposal remain in force under this Price Proposal phase.

We understand that the University reserves the right to award a contract (or contracts) for all items, or any parts thereof, as set forth in detail under the information furnished in the RFP document.

The Proposer represents, and it is a condition precedent to acceptance of this proposal, that the Proposer has not been a party to any agreement to submit a fixed or uniform price and that the signatory is authorized to financially obligate the Proposer. Sign where applicable below.

Signed: __________________________________________________

Printed Name: _____________________________________________

Title: _____________________________________________________

Date: _____________________________________________________

END OF FORM
MS BID NO.: BC-20748-P

TECHNICAL PROPOSAL
DUE DATE: TUESDAY, SEPTEMBER 20, 2011 AT 3:00 P.M.

BID FOR: ON CALL MULTI-TRADE MAINTENANCE CONTRACTOR

NAME OF BIDDER: __________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. ___ dated 09/15/11
Addendum No. ___ dated ______
Addendum No. ___ dated ______
Addendum No. ___ dated ______
Addendum No. ___ dated ______

As stated in this Addendum, this form is to be returned within your Technical Proposal.

________________________________________________________
Signature

________________________________________________________
Printed Name

________________________________________________________
Title

________________________________________________________
Date

END OF FORM