DATE: August 5, 2011

TO: All Prospective Bidders

Cc: Procurement File

FROM: Mallela Ralliford

RE: UMBC Solicitation for Janitorial Supplies - BID #BC-20750-R

ADDENDUM # 1

The following amends the above referenced Bid documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and submitting it along with the Bid Price Sheet you return to the University.

The due date and time for the Bid to be submitted to the University remains as **TUESDAY, AUGUST 16, 2011 by 2:00 p.m.** to the issuing office.

A. The following questions have been submitted to the University for a response:

1. QUESTION: In the past, have you split the award, or do you always go with one vendor?

   ANSWER: Your request for prior bid/contract information must be made under the Public Information Act

2. QUESTION: Can you supply us with the current pricing and vendor for the trash bags, all three sizes, and the recycling bags?

   ANSWER: Your request for prior bid/contract information must be made under the Public Information Act.

3. QUESTION: Is the awarded pricing for the trash bags and recycling bags exactly as specified on current bid? If not, can you tell us what the specs were?

   ANSWER: Your request for prior bid/contract information must be made under the Public Information Act.

4. QUESTION: What will be the delivery schedule for the trash bags and recycling bags: approximately how many cases of each size are ordered at a time, about how often, and to how many locations?
ANSWER: The delivery schedule is as needed. The usual order for the large bags is 200; recycling 100; Medium 100; small 50. However, this order pattern is not fixed and may vary. The order is to be delivered to the warehouse.

5. QUESTION: Is there a loading dock, pallet jack or forklift at the delivery site?

   ANSWER: Loading dock delivery: there are pallet jacks.

6. QUESTION: What countries are eligible to participate in this tender?

   ANSWER: Bids are being solicited from organizations within the USA.

7. QUESTION: What is the estimated Budget for this Purchase?

   ANSWER: This information is not available at this time.

8. QUESTION: Will you accept substitutes for Product #1 (Georgia Pacific Paper Towels) and Product #3 (Oasis Toilet Tissue)?

   ANSWER: Substitutes are not being accepted for these products.

9. QUESTION: Has UMBC ever considered using a certified green foaming hand soap?

   ANSWER: Yes, UMBC has considered this option. However, UMBC will not be replacing or changing out its current dispensers, therefore, this option is not currently under consideration.

Enclosure: Acknowledgement of Receipt of Addenda Form

END OF ADDENDUM # 1 DATED 08/5/11
This Addendum was posted on the University’s eBid Board and was submitted to eMaryland Market on 08/5/11
(Originals with enclosures were not mailed)
BID NO.: BC-20750-R

BID DUE DATE: TUESDAY, AUGUST 16, 2011 by 2:00 P.M.

BID FOR: JANITORIAL SUPPLIES

NAME OF BIDDER: ___________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 08/05/11
Addendum No. _____ dated ______
Addendum No. _____ dated ______
Addendum No. _____ dated ______

As stated in this Addendum, this form is to be returned with your Bid Price Sheet.

_________________________________________
Signature

_________________________________________
Printed Name

_________________________________________
Title

_________________________________________
Date

END OF FORM