DATE: November 11, 2011

TO: All Prospective Bidders

FROM: Sharon Quinn

RE: UMBC Athletic Apparel Contract – BID # BC-20775-Q
ADDENDUM # 1

The following amends the above referenced Bid documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and submitting it along with the Bid Price Sheet you return to the University.

**The due date and time for the Bid to be submitted to the University remains as FRIDAY NOVEMBER 18, 2011 by 2:00 p.m. to the issuing office.**

A. The following questions has been submitted to the University for a response:

1. **QUESTION:** Do you have a sense of the approximate number of units on a yearly basis?

   **ANSWER:** Each sport varies by uniform, warm-ups, and practice gear:
   1. Basketball (men and women) each is 20 units on uniforms, 30 on sweats, 30 on practice shorts and shirts.
   2. Volleyball is 24 unit of each,
   3. Soccer (men and women) each team 30 units on each,
   4. Tennis (men, women) 15 units on each.
   5. Women’s Lacrosse is 35 units of each.
   6. Track and Field (men and women) 50 units of each,
   7. Baseball is 35 units of each,
   8. Softball is 30 units of each.

   There are also specialty items for each sport (i.e. Basketball has shooting shirts and reversible scrimmage vests; Volleyball has spandex shorts, track has briefs and singlet tops; Baseball has wind shirts, baseball pants, hats; Softball has softball pants, hats and jackets.)

   In addition the bid must include Performance Shoes for each team.
2. **QUESTION:** Are you able to share what you have paid in the past?

**ANSWER:** You may submit this request in writing under the Public Information Act.

3. **QUESTION:** Will UMBC accept a dye sublimation process?

**ANSWER:** We have not used this method before and are more comfortable with traditional screen printing and/or tackle twill lettering. Embroidery and tackle twill must be options.

4. **QUESTION:** Can I get a copy of the pricing form for bid number BC-20775-Q?

**ANSWER:** Bid price Form is part of the Bid Package on the University’s eBid Board. We have also attached it as a part of this Addendum.

5. **QUESTION:** Can I get the contract history (price, brand, vendor, quantity, approximate order date) for the above referenced solicitation?

**ANSWER:** Quantities are noted in the response to # 1 above. As for the actual apparel and footwear we would prefer one of the following Athletic Apparel/Footwear Companies; Adidas, Nike or Under Armour. The order dates are seasonal with major orders being placed in early June, September and November.

6. **QUESTION:** Will you accept bids from an out-of-state vendor or is there a preference for local companies? If there is a preference, what is the percentage?

**ANSWER:** All companies are invited to respond to this solicitation. We do not have a preference as to local or out of state companies, and therefore there is also no preference percentage.

7. **QUESTION:** Are there quantities known across teams?

**ANSWER:** Quantities are noted in the response to # 1 above.

8. **QUESTION:** Are we able to see samples of the current uniforms?

**ANSWER:** Samples of uniforms are not available, however, they are Adidas Uniforms and Apparel. Some of the uniforms are custom (Basketball, Lacrosse, Softball, and Baseball).
9. QUESTION: Is this a revamp of the apparel program or is it a contract update?

ANSWER: We are currently under contract until June 30, 20112. We are opening the bid to any and all who are interested, as we are looking for the best vendor and program for our Athletic Department.

10. QUESTION: Are all the questions compiled and an addendum sent out?

ANSWER: Yes.

B. The Bid Price Form is a part of this Addendum. It is the same as in the Bid Package. It has not been revised.

Enclosures: Acknowledgement of Receipt of Addenda Form

Bid Price Form

END OF ADDENDUM # 1 DATED 11/11/11

This addendum was posted on the University’s eBid Board and eMaryland Market on 11/11/11. (Original with enclosures were not mailed)
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1  dated 11/11/11
Addendum No. ______ dated ______
Addendum No. ______ dated ______
Addendum No. ______ dated ______
Addendum No. ______ dated ______

As stated in this Addendum, this form is to be returned with your Bid Price Sheet.

__________________________
Signature

__________________________
Printed Name

__________________________
Title

__________________________
Date

END OF FORM