DATE: September 12, 2012

TO: All Prospective Bidders

FROM: Delores R. Pertee

RE: EXTERIOR BUILDING CLEANING SERVICES AT THE COLUMBUS CENTER – BC-20844-P
ADDENDUM # 1

The following amends the above referenced Bid documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and submitting it along with the Bid forms to the University.

The due date and time for the Bids to be submitted to the University remains as MONDAY, OCTOBER 8, 2012 by 2:00 p.m., via fax to the attention of Delores R. Pertee at 410-455-1009.

A. CLARIFICATION: Location of the Pre-Bid Meeting

There will be a Pre-Bid meeting held on Wednesday, September 19, 2012 at 3:00 p.m. at The Columbus Center Main Lobby
701 E. Pratt Street
Baltimore, Maryland, 21202

There will be a site tour following the meeting

While attendance at the Pre-Bid meeting is not mandatory, information presented may be very informative; therefore, all interested bidders are encouraged to attend.

If your company plans to send representatives, please call the issuing office by Monday, September 17, 2012. We ask that a maximum of two (2) representatives from each company attend this meeting.

Enclosure: Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM #1 DATED 09/12/12
This addendum was posted on the University’s eBid Board and eMaryland Market on 09/12/12.
(Original with enclosures were not mailed)
BID NO.: BC-20844-P

BID DUE DATE: MONDAY, OCTOBER 8, 2012 AT 2:00 P.M.

BID FOR: EXTERIOR BUILDING CLEANING SERVICES AT THE COLUMBUS CENTER

NAME OF BIDDER:____________________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1__ dated 09/12/12
Addendum No. _____ dated ________
Addendum No. _____ dated ________
Addendum No. _____ dated ________
Addendum No. _____ dated ________
Addendum No. _____ dated ________

As stated in this Addendum, this form is to be returned within your Bid.

______________________________
Signature

______________________________
Printed Name

______________________________
Title

______________________________
Date

END OF FORM