ADDENDUM #2

TECHNICAL

-See attached.

Proposers are required to acknowledge receipt of the addendum by signing and returning this RFP Addendum cover sheet and acknowledgment of receipt with your Technical Response.

All other sections of this bid not expressly changed by this addendum or previous addenda remain as originally stated. Bidders must acknowledge receipt of this addendum by signing and returning this sheet, along with other completed bid documents originally received, by the bid due date and time.

ICAF

NOTE:
1. Unless otherwise noted herein FAX responses will NOT be accepted.
2. If this bid involves the sale of personal property to the University, by submitting a response the bidder certifies that is possesses a valid sale and use tax license.
3. The sole point of contact for questions concerning this solicitation is the following:

Ina Caplan Phone: (410)-455-3915

THIS SPACE TO BE FILLED IN BY OFFEROR

Shipment will be made in ___________ days from receipt of order

F.O.B. ____________________________

Material is F.O.B. Receiving Platform, University of Maryland, 1000 Hilltop Circle Baltimore, MD 21250, unless otherwise stated.

TERMS: ____________________________ NET 30 UNLESS OTHERWISE STATED.

All Proposals submitted must be reviewed and signed by an authorized officer or agent of the firm submitting the proposal and are to be returned on these forms.

ORDER No.

(SIGNED) (DATE)

(PRINT OR TYPE NAME)

(TITLE)

(VENDOR’S FEDERAL IDENTIFICATION NO.)

(PHONE NO.)

DO NOT WRITE IN THIS SPACE

ORDER No.

DATE

SUCCESSFUL
DATE: September 5, 2008

TO: All Prospective Bidders

From: Ina Caplan

RE: UMBC RFP20567C, Printing of UMBC Visitor’s Guide

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed “Acknowledgement of Receipt of Addenda” form and submitting it along with the Technical Offer you return to the University.

The due date and time for the Request for Proposal to be submitted to the University remains the same, Thursday, September 11, 2008 by 11:00 A.M. to the issuing office.

A. Refer to RFP Section 4.4.1, Page 13, Technical Evaluation. REVISE technical evaluation criteria in descending order of importance to read as follows:

1. In-House Printing - **DELETED**
2. Premium or showcase standards (Section 2.1.3)
3. Samples (Section 2.1.4)
4. Equipment List (Section 2.1.5)
5. Bidder’s proposed UMBC representative resume/credentials (Section 2.1.6)
6. Plant location (Section 2.1.7)
7. FSC Certification - **DELETED**
8. Subcontractors (Section 2.1.9)
9. References (Section 2.1.10)
10. Sheet Feed/Web Press (Section 2.1.12)
11. Delivery Schedule for printer’s proof and completed project (Section 2.1.13)

B. Refer to RFP Section 3.3 (Volume 1 – Technical Proposals), Bidders must confirm by indicating “Yes” or “No” that you are complying with the mandatory requirement in Tab 6 and Tab 11.

Enclosure: Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM # DATED

This addendum was posted on UMBC’s eBid Board on 9/5/08.
(Original was not mailed.)
RFP-20567-C  
Printing of UMBC Visitor’s Guide  
ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

The undersigned acknowledges receipt of the following Addendum/Addenda to the above mentioned Request for Proposals for the printing of the UMBC Visitor’s Guide. Failure to request/receive a copy of an Addendum or failure to return this ACKNOWLEDGMENT form does not relieve the Proposer of responsibility for meeting the requirements of the information contained therein.

Addendum No.: ___1___ Date of Issuance: ___9/2/08___
Addendum No.: ___2___ Date of Issuance: ___9/5/08___
Addendum No.: ______ Date of Issuance: ______
Addendum No.: ______ Date of Issuance: ______
Addendum No.: ______ Date of Issuance: ______
Addendum No.: ______ Date of Issuance: ______

Name of Firm/Proposer: ____________________________________________

Signature: ________________________________________________________

Typed/Printed Name: ______________________________________________

Title: ____________________________________________________________

Date: ____________________________________________________________

Telephone/Fax/Email: _____________________________________________