The purpose of this ADDENDUM NO. 3 dated October 22, 2009, is to distribute information in response to questions received from proposers. All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated.

1. **Question:** The current form 330 required under Section 00300, Article 2, #4.4 Prime A/E Firm (A/E of Record) and Engineering Firms Profiles is not included in the RFP. Will this form be included by addenda?

   **UMBC Response:** The form SF 330 is not provided in the RFP documents. SF 330 Architect/Engineer Qualifications is available on-line from the US General Service Administration (GSA) Forms Library. The GSA web site address is [http://www.gsa.gov](http://www.gsa.gov).

2. **Question:** Please confirm that Part I and Part II SF330 are required, including Section E (Team Resumes) of Part I.

   **UMBC Response:** Proposers are to include SF330, Part I only (in its entirety) including sections A through I.

3. **Question:** Is there a scaled site drawing for the Patapsco Hall site? If so, please provide.

   **UMBC Response:** Additional site plans for Patapsco Hall, Potomac Hall, Susquehanna Hall, Chesapeake Hall and the Dining Hall are provided on the UMBC eBid Board under Supplementary Documents as follows:

   15. Patapsco Hall Site Plan, Building #873 dated 10/22/09;
   16. Potomac Hall Site Plan, Building #888 dated 10/22/09;
   17. Dining Hall Site Plan, Building #870 dated 10/22/09;
   18. Susquehanna Hall Site Plan, Building #869 dated 10/22/09; and,
   19. Chesapeake Hall Site Plan, Building #872 dated 10/22/09.

4. **Question:** Will UMBC be providing any additional topo information? If it is not available, then the existing site plan drawings of Potomac, Susquehanna and the Dining Hall will be helpful.

   **UMBC Response:** See the response to question #3 above.

5. **Question:** Is there a deadline for additional questions?

   **UMBC Response:** Per the RFP, the deadline for questions is Monday, 10/26/09, by 5:00 p.m.

6. **Question:** The University contract form is not included in the RFP document, please advise.

   **UMBC Response:** Attached to this Addendum #3 is the University contract which is the form to be signed by the awarded Design/Build Contractor. This form is part of Attachment B of the RFP document.
7. **Question:** If permits must be issued for this project, from whom would they be received?

**UMBC Response:** The only applicable permits are those required by Maryland Department of the Environment as the University is a State entity. Permits are required for stormwater management and for sediment and erosion control. Projects that disturb one or more acres of earth must also apply for either a General or Individual Permit for Stormwater Associated with Construction Activity. Activities requiring a grading permit or sediment control permit on areas 40,000 square feet or greater are subject to the Forest Conservation Act. On recent projects, UMBC has planted street trees to satisfy the Forest Conservation Act requirements.

8. **Question:** How long should the DBC anticipate it would take to receive BPW approval for construction documents previously approved by the University?

**UMBC Response:** BPW approval is not required on the construction documents; rather, BPW approval is required on each construction GMP submittal. Assuming approval, it occurs on the day of the BPW meeting.

9. **Question:** Further, is it your intent that the DBC Construction Project Manager be devoted to the project 100% of the time from NTP through Construction/Project Closeout, or may Project Management Pre-construction/Design services be completed by another member of the team?

**UMBC Response:** The DBC Project Manager is to be 100% committed to the project from NTP through Construction/Project Closeout.

10. **Question:** Our A/E firm is able to perform all required roles (Landscape, Mechanical and Fire Protection.) within their company. Since these roles have been executed together in past projects, can our A/E firm use a repeated project to show for each of the required experience? Will this be given less consideration because we are not showing a variety of experience or will it be given higher consideration since it shows our proposed team working together?

**UMBC Response:** See the response to question #1 in Addendum #2 dated 10/20/09. As indicated, the projects submitted by the Design/Build Contractor as well as one or more of the design team members can be duplicated, provided the design team members have provided the required services for those projects. The decision as to whether to do so is at the proposer’s discretion.

11. **Question:** In the Key Personnel form, question #3 refers the proposer to see a Matrix of Services. Where is this Matrix located? Is this referring to the list of General Team Organization/Staffing of Project?

**UMBC Response:** The matrix of services is the checklist of services identified below under #3.1 and #3.2 of this section of the Key Personnel form.
12. **Question**: Page 26 asks for us to show an organizational chart with a highlight of where the individual is positioned. Are you asking for us to show the Design Build Team Organization Form or an organization chart of our team that we have developed on our own?

**UMBC Response**: The organization chart is to be on the Design Build Team.

13. **Question**: Firm Experience References – For section 2.2, can we refer to the Firm Experience Form for references or would you rather have each reference listed separately?

**UMBC Response**: Proposers can refer to the Firm Experience Form for references; the University notes, however, that two (2) additional references in addition to those on the firm experience forms are to be provided.

14. **Question**: In terms of experience (prior employment), should we complete if the employee has been at his current level for over 5 years?

**UMBC Response**: Proposers are to include the full employment history for each key person.

15. **Question**: In terms of experience (prior employment), should we complete if the employee has been at his current level for over 5 years?

**UMBC Response**: Proposers are to include the full employment history for each key person.

The attached Acknowledgement of Receipt of Addendum form is to be completed/signed and included with the Technical Proposal.

**END OF ADDENDUM #3 DATED 10/22/09**

**Attachments**: University Contract Form
Acknowledgement of Receipt of Addendum
STANDARD FORM OF CONSTRUCTION CONTRACT
CONTRACT # C_______

This Standard Form of Construction Contract (SFCC) is made as of the ____ day of ________, 2006, by and between the University of Maryland at Baltimore County ("UMBC" and/or "University") and __________________________, ____________________, __________, Maryland FID #_______________ ("Contractor").

WITNESSETH:

The University has issued a procurement solicitation in connection with a certain project known as RFP #BC-20632-T, RFP for a Design/Build Contractor on the Patapsco Housing Addition project at UMBC.

2. The Contractor has responded to that solicitation and has been awarded the contract to perform work in connection with that project.

Now therefore for good and valuable consideration the parties agree as follows:

1. The Contract consists of the following documents:

   RFP # BC-20632-T Document dated 10/8/09
   RFP #BC-20632-T Addendum #1 dated 10/15/09;
   RFP #BC-20632-T Addendum #2 dated 10/20/09;
   RFP #BC-20632-T Addendum #3 dated ______;
   ____________________’s Technical Proposal dated __/__/__; and,
   ____________________’s Bid Price or Price Proposal dated __/__/__.

   all of which are collectively referred to as the Contract Documents all of which are incorporated into this SFCC as it is fully set forth.

2. The Contractor shall completely perform its obligations under the Contract in a timely manner.

3. The Contractor shall diligently prosecute the Work from and after the issuance of the Notice to Proceed and shall substantially complete the work not later than sixteen (16) months for the completion of the project.

4. Total monetary compensation to the Contractor under the Contract is ________________.

(Signatures on following page)

Page 1 of 2
IN WITNESS WHEREOF the parties hereto have executed this Contract the day and year first above written

_______________________________________
Contractor

___________________________________   By:  _________________________________ (Seal)
(Witness)

Print Name:  _______________________________  
Title:  ____________________________________
University of Maryland, Baltimore County

___________________________________   By:  ______________________________________
(Witness)

Print Name:  _______________________________  
Title:  ____________________________________

BUDGETARY DATA:

Requisition No.  _________________________________________________

Fund:  _________________________________________________________

Budget:  _______________________________________________________

Approved by Board of Public Works:

Item No. ______________  Date:   ______________

Revised 9/18/96

Approved for legal form and sufficiency on _______ by ____________ , Assistant Attorney General
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: #BC-20632-T

TECHNICAL PROPOSAL DUE DATE: MONDAY, NOVEMBER 2, 2009 ON OR BEFORE 4:00 P.M.

RFP FOR: DESIGN/BUILD CONTRACTOR FOR THE UMBC PATAPSCO HALL ADDITION PROJECT

NAME OF PROPOSER: ____________________________________________________________

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 10/15/09
Addendum No. 2 dated 10/20/09
Addendum No. 3 dated 10/22/09
Addendum No. ______ dated ______

As stated in the RFP documents, this form is included in our Technical Proposal.

__________________________________
Signature

__________________________________
Name Printed

__________________________________
Title

__________________________________
Date