The purpose of this ADDENDUM NO. 4 dated October 26, 2009, is to distribute information in response to questions received from proposers. All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated.

1. **RFP Document, Section 00300, Article 2, Technical Proposal, Item #3.3 DBC Matrix of Anticipated Total Hours:** This form is included on the UMBC eBid Board under Loose Forms and is attached herein. The following is added to this subparagraph:
   - This form is to be completed and submitted in the Technical Proposal under this subparagraph.
   - The University notes that this form will also be required in the price proposal; that is, the Price Proposal form will include this form with two (2) additional columns for (i) hourly rate and (ii) the extension thereof which will provide the total NTE quoted price for the DBC’s On Site Staff Reimbursables.
   - As indicated in the RFP and subsequent addendum, the DBC Project Manager must be committed to the project 100%. The cost for the DBC Project Manager must be divided between the Pre-construction costs and the Construction costs.

   For the DBC Matrix form, all Proposers are to include the hours for the DBC Project Manager based on the start of construction; that is, **once construction commences, the DBC Project Manager’s time is only to be included under the DBC’s on-site staff reimbursables regardless of the fact that this person will continue to participate in the ongoing design work.**

2. **Question:** How does UMBC define “plaza”? Can they identify other spaces on campus that are similar (in terms of level of detail, balance of hard/soft-scape, etc.) to what they have in mind for the new plaza between Susquehanna and Patapsco? The $300,000 budget for this space will limit the amount of walls, terraces, steps, etc.

   **UMBC Response:** See Addendum #1 dated 10/15/09 regarding the materials relative to this plaza. As to its design, the University will work with the selected Design/Build Team within the allocated $300,000.

3. **Question:** How does UMBC define “courtyard”? More like a quadrangle? Predominantly green with some hardscape; predominantly hardscape with green? Are there some spaces on campus that are similar in terms of level of detail, balance of hard/soft-scape, etc.?

   **UMBC Response:** See the Section 600 of the RFP, page 145, Site Feature Section, Item “a” provides the requirements for courtyard spaces.
4. **Question**: If accessibility to True Grit’s is maintained, can the existing north-south walk between the new Patapsco addition and True Grit’s be altered?

   **UMBC Response**: The University will consider modifications to the referenced walk. Elimination of this access to True Grits and Potomac Hall will not be considered for it connects these facilities to adjacent mass transit and parking facilities. The university expects accessible routes to these adjacent features will be incorporated into the final design. Walkways with less than a 5% slope are preferred.

5. **Question**: Are any improvements/renovations planned for True Grit’s Dining Hall in the near or distant future that would influence/inform the plaza design?

   **UMBC Response**: No.

6. **Question**: The 2004 update of the master plan show an expansion to True Grit’s (along the Popular Avenue frontage) which we assume is no longer in the vision because it is in the location of the plaza. Please confirm.

   **UMBC Response**: The described expansion to True Grit’s is currently not in the vision.

7. **Question**: Also, the master plan shows future buildings within the parking lots along Poplar Avenue (south side). Are these surface lots still envisioned as long-term building sites?

   **UMBC Response**: Yes.

8. **Question**: Is a Duns # absolutely necessary for the team members providing the 330 form? Can this be provided at a later date if not currently a member.

   **UMBC Response**: The Duns number can be provided at a later date if a member of the proposer’s team does not currently have one.

9. **Question**: Are there any parking requirements for this project? Is all parking remote?

   **UMBC Response**: There are no parking requirements included in the project scope.

10. **Question**: Was this project pre-registered for LEED and if so what version?

    **UMBC Response**: No
11. **Question**: How will Permitting for Site Design be handled? We believe it is clearly stated that concepts and plans for Storm Water Management, Water Quality and Erosion & Sediment Control will be reviewed by Maryland Department of Environment and no reviews will be required from the Soil Conservation District or Baltimore County Department of Environmental Planning and Resource Management (DEPRM) SWM/WQ applications will be made in accordance with the new MDE Manual and three step review process which goes into effect in May 2010. There is not sufficient time to make application under the current regulations. Please Verify. The current construction and design schedule does not take the new MDE process into consideration. Will the college have a method of fast tracking these items?

**UMBC Response**: We note the following on this question:

- See Addendum #2 dated 10/20/09, Question #7.
- The University is a State entity so County reviews are not applicable.
- The answer to the question of whether there is sufficient time to make application under the current regulations is to be determined by the awarded Design/Build Team. Any fast tracking or the need for a review expeditor for this process will be the responsibility of the awarded Design/Build Team.

12. **Question**: On page 20 it states that the Seven Key Personnel will be requested to attend the Interview. Will more than the people listed be allowed to attend? What about the Project Executive?

**UMBC Response**: RFP, Section 00300, Article 3, A., second paragraph is deleted and replaced with the following with the changes highlighted in bold:

“The due date and time of the Oral Presentation will be set by the University upon completion of the evaluation of the Technical Proposals. It is anticipated that Oral Presentations will be conducted on Tuesday, November 24, 2009. This date will be verified with the applicable proposers at the time it is requested, however, Proposers are advised to set this date in its entirety on the calendars of **the seven (7) [or 6 if one person is serving as both the AE Project Manager and AE Project Architect]** key personnel designated below to avoid any conflicts as the University does not expect this date to change.”

Given the time frame anticipated for the interview session, the University cautions Proposers as to the total number of people in attendance, however, the final decision on this is at the Proposer’s discretion.

13. **Question**: In the Design Build Team Organization form there is an item for interior designer. This is not listed elsewhere in the proposal. Is there a requirement for an interior designer?

**UMBC Response**: No. However, the Design/Build Team will be responsible for design, specification, and construction for the facility’s interior finish systems.
14. **Question:** Page 25 of the RFP - Specify percentage of time to be committed and estimated number of hours for design and/or construction to this project during both the pre-construction and the construction phases. (Note: If 50% time commitment is noted, this is understood to mean 20 hours per week for the duration of the phase or phases noted.) Specify other projects to which this person will be assigned during the schedule of UMBC’s project with the percent time commitment and duration of assignment by dates. On the Key Personnel Form the only location for % of time is in item #4. Other projects located on page 2. Are we to assume that the difference of the % would be spent on this project?

**UMBC Response:** With the exception of the DBC Project Manager who is required to be committed 100% to the UMBC project, the percentage of time for all other key personnel is to be determined by the Proposer based on the person’s role and the duration of the project.

15. **Question:** Division I of the Procedure Manual requires a life cycle cost and energy analysis and again in Division II Procedures. Section 00601, however, requires the extension of the existing hot and chilled water piping and the provision of fan coil units. Which requirement will the A/E be held to?

**UMBC Response:** Life cycle cost and energy analysis is not required on this project.

16. The attached Acknowledgement of Receipt of Addendum form is to be completed/signed and included with the Technical Proposal.

END OF ADDENDUM #4 DATED 10/26/09

Attachments:  
DBC Matrix of Anticipated Total Hours Form  
Acknowledgement of Receipt of Addendum
Provide anticipated number of hours for the on site staff. Per the RFP, only those positions listed below will be considered by the University to be staff reimbursable positions.

<table>
<thead>
<tr>
<th>Position</th>
<th>Anticipated Total Hours</th>
</tr>
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<tbody>
<tr>
<td>Project Manager</td>
<td></td>
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<tr>
<td>Field Superintendent</td>
<td></td>
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<tr>
<td>Project Engineer (A/S/C)</td>
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<tr>
<td>Project Engineer (M/E/P)</td>
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<tr>
<td>Field Secretary/Clerk</td>
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<tr>
<td>Clerk/Document Control Person</td>
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<tr>
<td>Coordinated Drawing Engineer</td>
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<td>Field Accountant</td>
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<td>Project Close Out Engineer</td>
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<tr>
<td>Test Engineer</td>
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<tr>
<td>Commissioning Agent</td>
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<tr>
<td>Assistant Project Manager</td>
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<td>Assistant Superintendent</td>
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<tr>
<td>Other: Laborers</td>
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<tr>
<td>Other Prevailing Wage position:</td>
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</tbody>
</table>

**TOTAL HOURS:**
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: #BC-20632-T

TECHNICAL PROPOSAL DUE DATE: MONDAY, NOVEMBER 2, 2009 ON OR BEFORE 4:00 P.M.

RFP FOR: DESIGN/BUILD CONTRACTOR FOR THE UMBC PATAPSCO HALL ADDITION PROJECT

NAME OF PROPOSER: ____________________________________________

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 10/15/09
Addendum No. 2 dated 10/20/09
Addendum No. 3 dated 10/22/09
Addendum No. 4 dated 10/26/09

As stated in the RFP documents, this form is included in our Technical Proposal.

__________________________________
Signature

__________________________________
Name Printed

__________________________________
Title

__________________________________
Date