DATE: December 23, 2009

TO: All Proposers

FROM: Delores R. Pertee

RE: PEST MANAGEMENT SERVICES CONTRACT
RFP-BC-20644-P
ADDENDUM #2

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and returning it along with your proposal.

The due date and time for the Technical and Price Proposals to be submitted to the University remains the same, Wednesday, January 6, 2010 by 2:00 p.m. to the issuing office. PLEASE NOTE: THE UNIVERSITY IS CLOSED FOR THE CHRISTMAS AND NEW YEAR’S HOLIDAYS FROM DECEMBER 24, 2009 THROUGH JANUARY 3, 2010.

CORRECTION:
In Section 2.2.5.1, DELETE “five (5)” and REPLACE with “six (6)” Residential Halls.

QUESTIONS AND ANSWERS:

1. QUESTION: Can you please list what buildings are included within the “South Campus” for monthly inspection/treatment?
   ANSWER: There are three main buildings at the South Campus (Research Park Drive) located at the bottom left of the campus map.

2. QUESTION: Can you please list what buildings are included within the “Academic Buildings” monthly inspection/treatment?
   ANSWER: The buildings listed in Section 1 on page 63 under Locations/Cost Centers that are Academic Buildings include Academic IV, Biological Sciences, Chemistry, ECS, Fine Arts, ITE, Lecture Hall I, Lecture Hall II, Library, Math/Psychology, Physics, Public Policy, Sondheim Hall, Technology Enterprise Center II, Technology Research Center, and Theatre-Office.
3. QUESTION: In Section 2.2.2, I am reading this as we are to inspect the entire scope of work within 20 days of being awarded the contract. However, I do not see a place where we can provide pricing for the inspection. Is this initial inspection to be free as part of getting the contract?

ANSWER: The initial inspection fee is part of the contract and not to be priced separately. The time, effort and cost for this inspection should be viewed as part of the planning process for the successful contractor to begin documenting and servicing the University. Once the contract is awarded, the costs for each service will be paid per the price proposal submitted by the successful firm.

4. QUESTION: In reference to the pricing proposal, what buildings are considered Athletic Department locations? I did not see anything in the scope of work detailing what is to be done at the Athletic Department locations.

ANSWER: Section 2.2 Scope of Services lists the general services to be provided to the entire campus and refers to Appendix E. More detailed requirements are then provided for specific areas or buildings. There are no additional services to be rendered in the Athletic Department locations. The Athletic Department Locations are listed under Section 4 on page 63 of the Location/Cost Centers Page in Appendix E. Also, see the legend on the bottom right-hand side of the campus map to locate the Athletics and Recreation areas.

5. QUESTION: How many total units (including storage rooms, laundry rooms, etc.) are in each of the three (3) apartment buildings?

ANSWER: The apartments are listed by groups and there are multiple buildings within these groups. Please check the site map. Buildings have between 12-16 units each.

6. QUESTION: Is there an estimation or exact number of drains that will require drain cleaning services?

ANSWER: No, we don’t have that information readily available. The number of drains will vary by building and a site visit would be necessary.
7. QUESTION: Is it possible for me to physically take a look at the food service areas? This would aid me greatly in providing the correct pricing.

ANSWER: Vendors can visit the food service areas during the established hours of operation, which are 8:00 a.m. – 2:00 p.m., Monday through Friday, except when the University is closed. The University is closed for the Christmas and New Year’s Holidays from December 24, 2009 through January 3, 2010. This visit would not include any special access to the kitchen or prep areas or detailed information on the operation.

8. QUESTION: Does your office have the linear foot measurements for each of the residential life buildings? If not, may I visit the campus and measure them?

ANSWER: Appendix E, Page 62 provides detailed information on each building—the building code name used on the campus map, building name, year acquired/built and square footage (G.S.F.) of each. If this is insufficient you need additional information you are welcome to visit the campus. However, we are closed for the Christmas and New Year’s Holidays from December 24, 2009 through January 3, 2010.

Enclosure: Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM #2 DATED 12/23/09

(This Addendum and enclosure were posted on the University’s eBid Board and eMaryland Marketplace on 12/23/09)

(Originals were not mailed via U.S. Mail)
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

- Addendum No. 1 dated 12/10/09
- Addendum No. 2 dated 12/23/09
- Addendum No. ______ dated ________
- Addendum No. ______ dated ________
- Addendum No. ______ dated ________

As stated in this Addendum, this form must be completed and returned along with your Proposal.

________________________________________
Signature

________________________________________
Printed Name

________________________________________
Title

________________________________________
Date

END OF FORM