DATE: February 25, 2011

TO: All Prospective Proposers

FROM: Sharon Quinn

RE: UMBC’s Janitorial Contract – BC-20710-Q
    ADDENDUM # 1

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and submitting it along with the Technical Proposal you return to the University.

The due date and time for the Technical & Price Proposals to be submitted to the University remains as **THURSDAY, MARCH 10, 2011 by 2:00 p.m.** to the issuing office.

A. The Pre-Proposal Meeting was held at the University on Thursday, February 17, 2011 at 11:00 a.m. and the following questions were submitted to the University for a response:

1. QUESTION: Can the facility square footage attachments be sent to us in excel?
   
   ANSWER: Yes. The Excel Sheets have been added to the University’s eBid Board.

2. QUESTION: Can the Forms in Appendix A be provided in MS Word format?
   
   ANSWER: Yes. Appendix A has been added to the University’s eBid Board in MSWord format.

3. QUESTION: What is the Prevailing Wage Information?
   
   ANSWER: The current Contract is under the Baltimore City Living Wage. The new Contract will also be under the Baltimore City Living Wage.
4. QUESTION: Can you provide us with a list of the firms in attendance at this meeting?

ANSWER: Yes, the Pre-Proposal Meeting Sign-in Sheet is a part of this addendum.

5. QUESTION: Is the current janitorial firm under a union contract? If so, what is the name/local of the union and the contact information?

ANSWER: No.

6. QUESTION: Are golf carts provided by the University?

ANSWER: No. If you would like them they must be provided by the contractor and there must be coordination with the Facilities Management Department to designate a place for them to be parked, as well as, any required hook-ups if needed. All vehicles will need to be insured and maintained at the owner’s expense.

7. QUESTION: What is the price for parking on Campus?

ANSWER: The current annual rate for a parking permit is $260/vehicle. That rate is subject to change annually; the permit is valid September 1 of the current year through August 31 of the following year. For the first two months of this contract (July 1 – August 31, 2011), the cost for a permit is expected to be $48/vehicle.

8. QUESTION: Is there health portability under the current contract?

ANSWER: The University does not provide health insurance for contract employees.

B. DOCUMENT REVISIONS:

1. In Section III, Item J-1, “Bargaining Unit Affiliation/Wage and Benefit Time” DELETE the following sentence in the middle of the paragraph: “A document reflecting average current wages by job code will be furnished to potential proposers during the mandatory Pre-Proposal Meeting and site visit.”

2. In Section III, Item J-1, “Bargaining Unit Affiliation/Wage and Benefit Time”, in the 2nd sentence DELETE “…The Maryland Living Wage…” and REPLACE with “…THE BALTIMORE CITY LIVING WAGE…”.
3. In Section III, Item J-8, “Cost Adjustments”, in the 1st sentence DELETE “…The Maryland Living Wage” and REPLACE with “…THE BALTIMORE CITY LIVING WAGE…”.

4. In Section III, Item J-1, “Bargaining Unit Affiliation/Wage and Benefit Time”, ADD this as the last sentence: “CONTRACTOR MUST ALLOW FULL TIME STAFF MEMBERSHIP FIVE (5) VACATION DAYS AND THREE (3) SICK DAYS EACH YEAR.”

5. In Appendix E, Attachment C, “The Commons Specifications”, In Section 2.0.10 – B, “Evenings”, DELETE the two (2) following references to “CUSTODIAN Monday-Friday 1600-0030”.

6. In Appendix E, Attachment C, “The Commons Specifications”, In Section 2.0.10 – C, “Total Weekly Hours”, in C-b, DELETE “Custodians - 400” and REPLACE with “CUSTODIANS – 320”.

7. In Appendix E, Attachment C, “The Commons Specifications”, In Section 4.0.14, “Minimum Major Equipment Inventory Specified for this RFB”, REVISE the following:  
   a. REDUCE TO ONE (1) UNIT  
   b. REDUCE TO ONE (1) UNIT  
   c. REDUCE TO ONE (1) UNIT  
   d. REDUCE TO TWO (2) UNITS  
   e. REDUCE TO ONE (1) LARGE AREA VACUUM (LAV) – (27 INCHES)


9. In Section V, under Item C-2.8, “Key Personnel-References”, in the last line of the second paragraph DELETE, “Thursday February 17, 2011 by 2:00 P.M.” and REPLACE with “THURSDAY, MARCH 10, 2011 BY 2:00 P.M.”

C. The following questions were submitted to the University for a response:

1. QUESTION: What is the name of the current contractor? What is the current custodial contract price? Can you simply provide the monthly invoice amount for those services being presently bid.

   ANSWER: The current contractor is ABM and the contract Purchase Order amount is: $3,116,263.29.
2. QUESTION: Does the 25% MBE subcontractor have to perform 25% of the onsite work?

ANSWER: That would be the intent of The University, but that is a business decision your firm would have to make and present in your Technical Proposal.

3. QUESTION: Is the current documentation from the incumbent public record?

ANSWER: Yes.

4. QUESTION: What are the criteria for the awarding contract?

ANSWER: This information is contained in Section IV of the RFP Document, Item G, “Criteria For Technical Evaluation”.

5. QUESTION: Who is responsible for providing paper products, soap and trash can liners?

ANSWER: Per the RFP Document, under Section III, Item I, “Materials and Property”, Item #3, “Provided Materials”: “University of Maryland Baltimore County (UMBC) will provide, at no charge to the Contractor, the following items; it is, however the responsibility of the Contractor to use any and all controls required to securely store and the efficient utilization of such materials. The materials provided include: paper toweling, toilet paper, waste liners, hand soap, chalk and erasers.” All other items are to be provided by the Contractor.

6. QUESTION: Will the contract be awarding contract to a single vendor or multiple vendors?

ANSWER: It is the intent of the University to make a single award, but we reserve the right to make an award that best serves the interest of the University.

7. QUESTION: Will a bid bond be required to submit the bid?

ANSWER: No.

8. QUESTION: Can you provide the physical address for pre-bid conference?

ANSWER: The Facilities Management Building is located on Poplar Drive off of 1000 Hilltop Circle, Baltimore, MD 21250.
9. QUESTION: On page 34 of the RFP, section 2.8, it says that the technical proposals are to be submitted on Thursday, February 17 by 2 pm, but on page 4 of the RFP, section E, it says that technical and price proposals shall be submitted by March 10 at 2 pm. Could you please clarify?

ANSWER: Please refer to Section B, “Document Revisions” noted above, Item # 7.

10. QUESTION: In reference to housing facilities, it shows a gross figure of 152,821 for all buildings. Is it possible to get any further breakdown of cleanable sq. ft. per building?

ANSWER: Attachment Excel - UMBC-GCC-A 3 Page 1 Revised 21111 has been updated with that information and is posted on website.

11. QUESTION: What is the current value of this contract including add-ons from the last contract that was put in place?

ANSWER: The current contract amount is provided in answer # 1 above in Section C.

12. QUESTION: What are the current costs for background checks associated with Criminal Justice Information System Central Repository?

ANSWER: The University does not have this information.

13. QUESTION: It is noted that the incumbent will have to place all new equipment in their bid, does this relate to vehicles, golf carts and gators as well?

ANSWER: Yes

14. QUESTION: If we provide a current certificate of insurance in our proposal, do we still need to have a certification letter as stated on page 27 of the RFP?

ANSWER: No certification letter is required if you have a copy of the current Certificate of Insurance; and, as long as you can provided the required limitations as noted in the RFP Document.

15. QUESTION: There does not seem to any attachments for administrative buildings. Can you provide?

16. QUESTION: Is there a charge for phone or internet use in the office provided by the college?

ANSWER: Yes, the current monthly costs are approximately $150

17. QUESTION: On Attachment D referring to Trash Removal—it states the TRC Building, where is that located and who is responsible for it?

ANSWER: This RFP does not include the cleaning of the TRC building the dumpster location is for your reference only.

18. QUESTION: On page 15 Trash Removal it refers to all the tasks that need to be accomplished but how are we to break the pricing out per the main campus, res life and commons as stated on the price sheet. Typically you would have a team to do these tasks and it would be difficult to break out for a portion for each designated area unless you want it split in thirds with each absorbing the cost.

ANSWER: Please refer to the revised Price Proposal Form.

19. QUESTION: To confirm, there is only a performance bond and no bid bond.

ANSWER: That is correct.

20. QUESTION: Are we to assume in our pricing that we should roll the Retriever Athletic Center and stadium into the main campus pricing?

ANSWER: No, the cost associated with the cleaning of the Athletic facilities is to be priced separately to include the RAC, Indoor and Outdoor Pool and the Stadium Facility; and the revised Price Proposal Form will reflect this change. The Square footage is reflected in Excel- UMBC GCC-A.2 “Athletic/Recreation Space Inventory.”

21. QUESTION: In the forms section page 10 Acknowledgement of Receipt of Addendums is shown, it is also listed on first page of Price Proposal, are addendums to be acknowledged on both?

ANSWER: Yes.

22. QUESTION: On the price proposal sheets as well under section 1.2.1 Unscheduled/Additional Work Rates is discussed but there is no place to enter pricing for that since at the top of the next page it jumps to a flat of cap rate for resident life. Can you define.

ANSWER: The bid form will be edited to reflect a campus wide billable rate for work outside of the normal scope. See revised Price Proposal Form.
23. QUESTION: Does the university currently have any composting programs?

ANSWER: No

24. QUESTION: Are we responsible for snow removal at any time from the entrances of buildings or sidewalks?

ANSWER: Our Landscape Contractor is responsible for the snow removal, but you are responsible for the entrances to the buildings and 10 feet out of each entrance.

25. QUESTION: Are we responsible to distribute paper products to all campus buildings from a warehouse facility?

ANSWER: Yes

26. QUESTION: Can you provide approximately how many keys the current company is responsible for now?

ANSWER: Approximately 100, plus approximately 24 access cards.

27. QUESTION: Considering the fact that the vendor is going to be responsible for half of the consultant fee, can you please provide the amount of the consultant fee and how he is paid for his services? When providing this number please indicate if the figure given is our portion or the full amount of which we are responsible for half.

ANSWER: The Consultant’s total fee for this year is $18,920.00, which is split between the University and the Contractor. The Contractor’s share would be $9,460.00. The Consultant will invoice the Contractor and the University separately every four (4) months upon completion of his inspections.

28. QUESTION: During the bid walk, it was mentioned that the housing facilities (dorm buildings) should be at an APPA Level-1 and the rest of Campus Buildings that the vendor is responsible for should be at an APPA Level - 2/3. Are these facilities currently at those levels especially the Dorms?

ANSWER: The Residential Life facilities are at APPA level 1 currently and the rest of the campus is currently at mid-level 2. There was no mention of level 3 and that level would never pass on this campus.
29. **QUESTION:** We bid on this contract in 2006 and would like a copy of evaluations that were done at that time.

**ANSWER:** You may request this information in writing under the Public Information Act.

30. **QUESTION:** If the University is completely satisfied with current staff and management, are the vendors bidding allowed to interview these current employees of ABM’s?

**ANSWER:** Any interviews would have to take place in shift off-hours and off-site in order to reduce any interruption to the day-to-day business of the University and the current contractor’s responsibilities to the University. It is the University’s preference that these interviews only take place after the award of the contract.

31. **QUESTION:** If the answer to the above question is yes, and the University would like to see the current Manager retained then we would need to know what the current manager is making.

**ANSWER:** The manager is an ABM employee not the University’s. We do not have that information.

32. **QUESTION:** How many vehicles does ABM have up at the campus for delivery of supplies etc.?

**ANSWER:** 4-5

33. **QUESTION:** Does ABM currently take care of trash removal as outlined on page 15 of specs and if so what is the current price invoiced?

**ANSWER:** No. Currently this work is being handled internally by the University.

**Enclosures:**
- Acknowledgement of Receipt of Addenda Form
- Pre-Proposal Sign-in Sheet
- Main Campus Administrative Building Space – Excel UMBC.GCC-A.1-1.2011 (on Website)
- Cleanable Square for residential Life by Facility – Excel GCC-A-3 (on Website)
- Revised Price Proposal Form

Cc: Procurement File
END OF ADDENDUM #1 DATED 02/25/11
This addendum was posted on the University’s eBid Board and eMaryland Market on 02/25/11.
(Original with enclosures were not mailed)
RFP NO.: BC-20710-Q

TECHNICAL & PRICE PROPOSALS
DUE DATE: THURSDAY, MARCH 10, 2011 AT 2:00 P.M.

BID FOR: UMBC’S JANITORIAL CONTRACT

NAME OF BIDDER: ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 02/25/11

Addendum No. ___ dated ______

Addendum No. ___ dated ______

Addendum No. ___ dated ______

Addendum No. ___ dated ______

As stated in this Addendum, this form is to be returned within your Technical Proposal.

__________________________________________
Signature

__________________________________________
Printed Name

__________________________________________
Title

__________________________________________
Date

END OF FORM
# PRE-PROPOSAL CONFERENCE
## REQUEST FOR PROPOSAL
### JANITORIAL CONTRACT
**SOLICITATION NUMBER:** RFP BC-20710-Q
**DATE:** THURSDAY, 02/17/11, at 11:00 A.M.

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<th>Company Name</th>
<th>Business Number</th>
<th>Business Fax Number</th>
<th>E-mail Address</th>
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</tr>
<tr>
<td>Robert Tucker</td>
<td>RMC</td>
<td>732-203-3838</td>
<td>732-418-9291</td>
<td><a href="mailto:rt@rnc.com">rt@rnc.com</a></td>
</tr>
<tr>
<td>Bud Holmes</td>
<td>American Cleaning Engr</td>
<td>703-412-3426</td>
<td>703-410-9291</td>
<td><a href="mailto:jdh@ag.com">jdh@ag.com</a></td>
</tr>
<tr>
<td>Martin Ford</td>
<td>TRACO</td>
<td>301-567-7010</td>
<td>301-567-3187</td>
<td><a href="mailto:cf@traco.com">cf@traco.com</a></td>
</tr>
<tr>
<td>Rick Thompson</td>
<td>RGFC</td>
<td>1-888-399-1234</td>
<td></td>
<td><a href="mailto:rl@rgfc.com">rl@rgfc.com</a></td>
</tr>
<tr>
<td>Judy Maskiler</td>
<td>Cozy Castles Equipment</td>
<td>410-444-1887</td>
<td>410-444-1887</td>
<td><a href="mailto:cot@cm.com">cot@cm.com</a></td>
</tr>
<tr>
<td>Anthony Arestini</td>
<td>BRAVO Building Services</td>
<td>723-465-0707</td>
<td>723-465-0706</td>
<td><a href="mailto:ab@bvs.com">ab@bvs.com</a></td>
</tr>
<tr>
<td>John Chung</td>
<td>CAPITAL MAIN Colon</td>
<td>301-255-9857</td>
<td>703-893-3794</td>
<td><a href="mailto:jsc@verizon.net">jsc@verizon.net</a></td>
</tr>
<tr>
<td>Tony Johnson</td>
<td>Green Coast Services Inc</td>
<td>301-706-1546</td>
<td>301-474-1531</td>
<td><a href="mailto:he@gc.com">he@gc.com</a></td>
</tr>
<tr>
<td>Robert Davis</td>
<td>Green Coast Services Inc</td>
<td>301-706-1546</td>
<td>301-474-1531</td>
<td><a href="mailto:rdavis@gcs.com">rdavis@gcs.com</a></td>
</tr>
<tr>
<td>Todd Oster</td>
<td>SS1 Service Solutions</td>
<td>609-406-2828</td>
<td>865-284-7226</td>
<td><a href="mailto:to@ss1.com">to@ss1.com</a></td>
</tr>
<tr>
<td>Courtney Freet</td>
<td>SSC Service Solutions</td>
<td>805-712-1910</td>
<td>805-540-7260</td>
<td><a href="mailto:cf@ssc.com">cf@ssc.com</a></td>
</tr>
<tr>
<td>Christopher Alex</td>
<td>American Maintenance</td>
<td>631-587-2965</td>
<td>631-587-2571</td>
<td><a href="mailto:chris@amu.com">chris@amu.com</a></td>
</tr>
<tr>
<td>Chick Lee</td>
<td>AMC</td>
<td>610-656-5501</td>
<td>610-796-1215</td>
<td><a href="mailto:chl@nys.com">chl@nys.com</a></td>
</tr>
<tr>
<td>Company Representative</td>
<td>Company Name</td>
<td>Business Number</td>
<td>Business Fax Number</td>
<td>E-mail Address</td>
</tr>
<tr>
<td>-------------------------</td>
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</tr>
<tr>
<td>Michael Thompson</td>
<td>TRECO</td>
<td>210-432-7410</td>
<td>210-434-3780</td>
<td><a href="mailto:RThompson2000@yahoo.com">RThompson2000@yahoo.com</a></td>
</tr>
<tr>
<td>Robert Martin</td>
<td>CJ Maintenance</td>
<td>410-287-3946</td>
<td></td>
<td><a href="mailto:RMartin@CJmaintenance.com">RMartin@CJmaintenance.com</a></td>
</tr>
<tr>
<td>Craig Taylor</td>
<td>TEAM CLEAN</td>
<td>267-803-0007</td>
<td></td>
<td><a href="mailto:cctaylor2182780@yahoo.com">cctaylor2182780@yahoo.com</a></td>
</tr>
<tr>
<td>Stacy Sines</td>
<td>Interstate</td>
<td>302-593-5009</td>
<td>443-738-3372</td>
<td><a href="mailto:ssines@interstatemaintenance.com">ssines@interstatemaintenance.com</a></td>
</tr>
<tr>
<td>Taven Taylor</td>
<td>Just Business LLC</td>
<td>443-825-0689</td>
<td></td>
<td><a href="mailto:JustBusinessLLC@gmail.com">JustBusinessLLC@gmail.com</a></td>
</tr>
<tr>
<td>Steve Ring</td>
<td>U-TECH SERVICES</td>
<td>610-287-2872</td>
<td>610-287-209</td>
<td><a href="mailto:utechservices@yahoo.com">utechservices@yahoo.com</a></td>
</tr>
<tr>
<td>Keo J.Cleaw</td>
<td>Ladona Skeeter</td>
<td>443-740-1435</td>
<td>410-922-1188</td>
<td>Skeeter90msn.com</td>
</tr>
</tbody>
</table>
RFP NO.: BC-20710-Q
PRICE PROPOSAL DUE: THURSDAY, MARCH 10, 2011 at 2:00 P.M.
PROPOSAL FOR: JANITORIAL CONTRACT

PROPOSER: ________________________________

Federal Identification Number/Social Security Number: ______________________

PRICE PROPOSAL

DATE ________________________________

Ms. Sharon Quinn
Department of Procurement Services
University of Maryland Baltimore County
Administration Building, Room 301
1000 Hilltop Circle
Baltimore, MD 21250

Dear Ms. Quinn:

The undersigned hereby submits the Price Proposal as set forth in RFP # BC-20710-Q dated 02/03/11 and the following subsequent addenda:

Addendum ____ dated _____
Addendum ____ dated _____
Addendum ____ dated _____

Having received clarification on all matters upon which any doubt arose, the undersigned proposes to complete the work as described in the RFP and subsequent Addenda as noted above.

By signing and submitting this response, undersigned hereby agrees to all the terms and conditions of the RFP including any issued addenda.

The pricing provided in the following Sections is to include all of the Contractor’s costs to perform the services (i.e. overhead, profit, etc.). No additional compensation will be applicable for these services, unless additional services are requested by the University which are outside of the scope of services specified within this RFP document.

The Contractor’s Proposal can be accepted in whole or part. While it is the intent of the University to award most or all of the requested work as one contract, the University reserves the right to make an award which best serves the interest of the University. The pricing requested in Section 1.2 of the Price Proposal is in the event that the University has unscheduled or extra work that is needed and it will be included in the price evaluation via the use of sample projects, and will be included in the awarded contract.
1. **Firm Fixed Price for Main Campus**: Enter the Annual Amount in the Chart below. This dollar amount is for all the services required under this contract and will be paid in twelve (12) Monthly Payments. Annual cost increases will only be in accordance with the [Baltimore City Living Wage](#) Schedule.

### MAIN CAMPUS CONTRACT

<table>
<thead>
<tr>
<th>Contract Year</th>
<th>Residential Life</th>
<th>Commons</th>
<th>Main Campus</th>
<th>Annual Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year-1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year-2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year-3</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

1.2 **ADDITIONAL WORK OUTSIDE OF THE REGULAR CONTRACT**

The following hourly rates are fully loaded billable rates.

### SERVICE

<table>
<thead>
<tr>
<th>“TAG” Work</th>
<th>Residential Life</th>
<th>Commons</th>
<th>Main Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood Microbial / Damage Assessment and Clean-up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upholstery Cleaning for three (3) specific furnishings:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loveseat</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sofa</td>
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<td></td>
</tr>
</tbody>
</table>

1.2.1 **UNSCHEDULED / ADDITIONAL WORK RATES**

The Contractor is to furnish hourly rates for unscheduled work, in accordance with the following provisions.

All unscheduled work shall have prior authorization of UMBC. Unscheduled work is requested on an as-needed basis and the Contractor is not guaranteed any such work.

The amount of time each unscheduled job may take is subject to negotiation with the University. The rates proposed above would be a major determinant in whether unscheduled work will be furnished by the Contractor providing services under this contract.

**Supervisor Rate:** __________ per hour

**Janitorial Rate:** __________ per hour
2. Provide a “Flat Rate” or “Capped Rate” on resident space cleaning. This rate will include three (3) scopes of work: *(Attachment A will provide size and floor surface detail for each space)*

2.1 Unit Price Initial cleanout from student vacancy-apartments: __________

2.2 Unit Price Initial cleanout from student vacancy-standard room: __________

2.3 Unit cleaning from summer program vacancy throughout the summer: *(unit turnovers) 2009 = 5900 bed nights - 2010 = 6000 bed nights*  

2.3.1 Apartment: __________

2.3.2 Standard Room: __________

2.4 Unit Total Re-clean prior to Fall occupancy:

2.4.1 Apartment: __________

2.4.2 Standard Room: __________

3. **ALTERNATE # 1: TRASH REMOVAL**

<table>
<thead>
<tr>
<th>Contract Year</th>
<th>ZONE - A Main Campus</th>
<th>ZONE - B Outside Loop</th>
<th>ZONE - C Residential Life</th>
<th>Annual Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year-1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year-2</td>
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<td></td>
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</tr>
<tr>
<td>Year-3</td>
<td></td>
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</tr>
</tbody>
</table>

**WORK AREA DIVISIONS OUTSIDE TRASH REMOVAL:**

A. **WORK ZONE A (MAIN CAMPUS):** Inside Loop Academic Zone-academic buildings properties, parking lots, common grounds, turf areas inside the Loop, excluding Residential Zone.

B. **WORK ZONE B (OUTSIDE LOOP):** Outside the Loop-surrounding properties, parking lots, including TRC, Alumni Houses and Surge properties, but excluding Athletic zones, Walker Avenue Apartments, BWTECH Center and South Campus properties.

C. **WORK ZONE C (RESIDENTIAL LIFE):** Inside Loop Residential Zone including auxiliary facilities- to include parking lots, West Hills Apartments, Terrace Apartments, Hillside Apartments, Erickson, Harbor, Chesapeake, Susquehanna, Patapsco and Potomac. Auxiliary facilities; Dining Hall, SDSC Center, Child Care and the Satellite Plant.
RFP NO.: BC-20710-Q
PRICE PROPOSAL DUE: THURSDAY, MARCH 10, 2011 at 2:00 P.M.
PROPOSAL FOR: JANITORIAL CONTRACT

We understand that by submitting a proposal we are agreeing to all of the terms and conditions included in the RFP documents.

We understand that the evaluation and subsequent final ranking of proposals will be in accordance with the RFP documents.

We understand that the University reserves the right to award a contract (or contracts) for all items, or any parts thereof, as set forth in detail under the information furnished in the RFP document.

We further confirm that the Project Manager named within our Technical Proposal will be assigned to the University for the duration of this contract.

The undersigned hereby certifies that he/she is a duly authorized officer of the Proposing Firm and can bind the Proposer to the prices quoted herein.

________________________________________
Prooser (Company Name)

________________________________________
Authorized Signature

________________________________________
Print Name

________________________________________
Title

END OF PRICE PROPOSAL FORM