The purpose of this ADDENDUM NO. 1 dated October 4, 2011, is to provide additions/revisions to the solicitation documents and to respond to Proposers’ questions. All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated.

The due date for the Technical Proposals remains Thursday, 10/13/11, on or before 4:00 p.m. to UMBC’s Procurement Office, Room 301, UMBC Administration Building.

1. Questions from Proposers:

1.1. **Question:** The requirements for identification of proposed personnel in the Technical Proposal appear to be limited to CIH (Certified Industrial Hygienist). For example, on page 20 of the RFP, Section 2.1.a, the RFP states to “provide the name the Certified Industrial Hygienist only”. Further, Section 2.1.b on page 20 states to provide three project references on the Certified IH. In addition, with respect to the forms provided in the RFP, the Key Personnel Form identifies Certified Industrial Hygienist under item no. 2 (Position to be Assigned). Also, the Project Experience Attachment specifically identifies CIH in the title block of the form. Therefore, it appears that UMBC is requiring information only on the CIH to be assigned to the contract, if awarded. However, two contradictions were observed in the RFP. First, on page 25, Section 4.1-B, the RFP states that when the awarded consultant(s) is preparing a price and time frame for a specific project, the consultant will include “the Industrial Hygienist to be assigned (which is to be 1 of the 3 Industrial Hygienists submitted in the Consultant’s Technical Proposal”. Further, on the Project Experience Attachment, despite the fact that CIH is specifically included in the title block of the table, under the category of Key Person’s Role, a number of categories including but not limited to CIH are listed. Please clarify the requirements of the content of the Technical Proposal – are the requirements of the RFP limited to submittal of the consultant’s proposed CIH, or the CIH and other proposed personnel (e.g., 3 Industrial Hygienists).

**Response:** Yes, only the CIH needs to be submitted on the Key Personnel Form.

1.2. **Question:** On page 25, Section 4.1-C, the RFP states that each selected on-call consultant will provide pricing to include “Quantities and unit prices for monitoring and lab testing and/or abatement method”. I do not understand the purpose of the words and/or abatement method in this directive, as this RFP is not for a contract for contractor abatement services. Please clarify the meaning of these words at this location in the RFP.

**Response:** Delete “and/or abatement method.”
1.3. **Question:** In the Price Proposal which begins on page 62, specifically the form for the specific quotation, there are two line items for “Site Monitoring (Report Prep Fee).” I am assuming that the inclusion of two of these is a duplication and the second entry for such service was not meant to be included on the quotation sheet. Is my assumption correct?

**Response:** This is a duplication; delete the second entry.

1.4. **Question:** Page 5 of the RFP, specifically Section I.A.1., specifically references “Environmental Assessments Phase I & II” in the list of services to be provided under the contract. Industry standards for this terminology would imply that UMBC is requesting services of a more traditional environmental nature (due diligence services for CERCLA liability, soil and groundwater testing for contaminants other than asbestos and lead) using ASTM protocol for such services. However, other than a handful of vague references found in the Technical Specification (Section 01013) that could imply the need for such services it does not appear that such services are actually included in this contract. For example, there are no references to ASTM scopes of work for such traditional environmental services and there are no line items in the quotation sheet of the price proposal for such types of services. Please clarify the requirements of this contract as they relate to the inclusion of the terminology “Environmental Assessments Phase I & II” on page 5 of the RFP.

**Response:** During the course of the resulting contract, the University may request the On Call IH to conduct Phase I and/or Phase II assessments. Should this occur, a proposal will be requested from the On Call IH which is to be based on the quoted hourly rates for the On Call IH’s personnel.

Attachment: Acknowledgement of Addendum Form
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. ___ dated ___/4/2011

Addendum No. ___ dated ___

Addendum No. ___ dated ___

Addendum No. ___ dated ___

As stated in the RFP documents, this form is included in our Technical Proposal.

Signature ____________________

Printed Name ____________________

Title ________________________

Date _________________________