DATE: July 20, 2012

TO: All Prospective Proposers

FROM: Sharon Quinn

RE: UMBC’s Residential Life Housing & Judicial Tracking System – BC-20835Q ADDENDUM # 1

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and submitting it along with the Technical Proposal you return to the University.

The due date and time for the Technical Proposals to be submitted to the University remains as THURSDAY, AUGUST 9, 2012 by 2:00 p.m., to the issuing office.

A. NOTE: The location of the Pre-Proposal Meeting has been changed from Conference Room 154 in Erickson Hall to the Multi-Purpose Room (MPR) on the 1st Floor of Harbor Hall. The visitor parking remains in the Commons Garage. Signs will be posted as you get close to the campus buildings. The attached Campus Map has a label showing the location of the MPR.

B. The following questions have been submitted to the University for a response:

1. QUESTION: Is it possible to get the RFP in MS Word format?

   ANSWER: The RFP is provided by the University in the PDF format only.

2. QUESTION: Can the Forms in Appendix A be provided in MS Word format?

   ANSWER: Yes. Appendix A has been added to the University’s eBid Board in MSWord format.
3. QUESTION: Is it possible to attend the Pre-proposal Meeting remotely via conference call/WebEx or similar?

   ANSWER: Yes, the University is making arrangements for this now. We will send the updated information out next week for the process to follow.

4. QUESTION: Who will be the team evaluating the responses, product reviews etc....?

   ANSWER: The University has established a committee representing many different stakeholders. Their individual identity is considered confidential.

Enclosure: Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM #1 DATED 07/20/12
This addendum was posted on the University’s eBid Board and eMaryland Market on 07/20/12.
(Original with enclosures were not mailed)
RFP NO.: BC-20835-Q

TECHNICAL PROPOSALS
DUE DATE: THURSDAY, AUGUST 9, 2012 AT 2:00 P.M.

BID FOR: UMBC'S RESIDENTIAL LIFE HOUSING & JUDICIAL TRACKING SYSTEM

NAME OF PROPOSER: ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1     dated 07/20/12
Addendum No. ____    dated ________
Addendum No. ____    dated ________
Addendum No. ____    dated ________
Addendum No. ____    dated ________
Addendum No. ____    dated ________

As stated in this Addendum, this form is to be returned within your Technical Proposal.

_____________________________________________
Signature

_____________________________________________
Printed Name

_____________________________________________
Title

_____________________________________________
Date

END OF FORM