DATE: October 18, 2013

TO: All Prospective Proposers

FROM: Delores R. Pertee

RE: UMBC KITCHEN HOOD MAINTENANCE CONTRACT – RFP#BC-20895-P ADDENDUM # 1

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" Form and submitting it along with the Technical Proposal you return to the University.

The due date and time for the Technical and Price Proposals to be submitted to the University remains the same as **MONDAY, NOVEMBER 4, 2013 by 2:00 p.m.** to the Issuing Office.

A. ADDITIONAL WALK THROUGH

An additional site visit has been scheduled for **Tuesday, October 22, 2013 at 9:00 a.m.** at the Commons Loading Dock, off of Commons Drive. This is an opportunity to see the areas of responsibility for the Maintenance contract. Questions will not be answered during the walkthrough, however, they should be submitted in writing to the issuing office by the deadline date for questions, **Thursday, October 24, 2013 by 4:00 p.m.**

Directions to the campus, parking and building locations can be found on the UMBC website at [http://www.umbc.edu](http://www.umbc.edu). Click on “Maps” at the top right of the page.

Please contact the issuing office to confirm your attendance at this walkthrough to Delores R. Pertee at 410-455-3915.

Enclosures: Acknowledgement of Receipt of Addenda Form

Cc: Procurement File

END OF ADDENDUM #1 DATED 10/18/13
This addendum was posted to eBid Board and the vendors of record on 10/18/13
(Original with enclosures were not mailed)
ADDENDUM #1

RFP BID NO.: BC-20895-P

TECHNICAL & PRICE PROPOSAL DUE DATE: MONDAY, NOVEMBER 4, 2013 AT 2:00 P.M.

PROPOSAL FOR: UMBC KITCHEN HOOD MAINTENANCE CONTRACT

NAME OF PROPOSER:__________________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1__ dated 10/18/13

Addendum No. ____ dated ________

Addendum No. ____ dated ________

Addendum No. ____ dated ________

As stated in this Addendum, this form must be returned within your Technical Proposal.

______________________________________________
Signature

______________________________________________
Printed Name

______________________________________________
Title

______________________________________________
Date

END OF FORM