To apply go to [www.gdit.com](http://www.gdit.com). Click on the 2nd tab from the right labeled “Careers” and then click “Job Opportunities.” For location you want to pick Maryland. You can then search all or put in a specific job ID number. You may apply to more than one position. If you have any questions contact Kelly Ringer at [kringer2@vips.com](mailto:kringer2@vips.com).

Intern, College – Technical Towson, MD Job ID 179405

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| **Job Description** | |
| Job Responsibilities | Supports information technology or related technical operations of mainframe application system.  1. Performs routine technical tasks in support of information systems or related technical operations of the VMS development/maintenance contract. 2. May perform basic mainframe application system execution. 3. May perform basic systems and/or software programming and/or testing. 4. Participates in special projects as required. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be a currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. 1. Will develop basic knowledge of the principles, methods, and techniques used in information systems and related technical support. 2. Will develop basic knowledge of related software. |

Intern, College – Technical Towson, MD Job ID 179409

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| **Job Description** | |
| Job Responsibilities | Perform analysis, programming, debugging and documentation tasks as assigned. Learn how to operate and interact in environment and with customers.  PRINCIPAL DUTIES/RESPONSIBILITIES: 1. Performs entry level programming following direction provided 2. Execute and monitor weekly ad hoc reporting tasks; identifying and resolving issues 3. Attend team meetings and code walkthroughs 4. Participate in programmer-level testing activities 5. May document batch cycle changes or create new workflow diagrams 6. May research requirements related to x12 EDI standards |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be a currently enrolled, full time college student. 3. Successfully completed at least two computer programming classes; SQL knowledge a plus |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. 1. Will develop COBOL mainframe programming skills 2. Will develop SQL skills and knowledge. 3. Will gain valuable experience in understanding a relational data model and DB2 4. Will learn how to work in a collaborative development environment 5. Will gain valuable knowledge related to the healthcare insurance industry |

Web Application Development Intern Towson, MD Job ID 179735

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| **Job Description** | |
| Job Responsibilities | - Performs routine technical tasks in support of engineering, information systems, or related technical operations. - May perform basic systems and/or software testing. - Cascading Style Sheet tweaks - Non-critical bug research/resolution - Execute fortify scans  - Technical documentation review - Deploying builds - Start/Stop Jboss - Execute Sonar scans - Clean up outstanding UI improvements |
| Education/Equivalent Training Required | 1. Requires a High School Diploma. 2. Must be a currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. |
| Unique/Additional Requirements | ? Desire and passion to learn ? Willingness to work under guidance to contribute towards team goals ? Ability to apply and increase technical skills ? Interest in web-development ? Familiarity with Unix, CSS, Java, Oracle and SQL a plus. |
| Comments | Intern for STARS Commander team |

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| **Job Description** | |
| Job Responsibilities | Performs a variety of clerical and administrative duties in support of the business development team.  1. Performs a variety of routine clerical and administrative duties. 2. May provide data-entry support. 3. May operate internal multi-line phone system for office. 4. May perform typing and proofreading duties. 5. May prepare presentation material. 6. May develop or enhance MS Access database(s). 7. May update or enhance MS SharePoint collaboration site(s). 8. Participates in special projects as required. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. 1. Will develop basic administrative and organizational skills. 2. Will become proficient in the use of general office equipment. 3. Will become proficient in the use of word processing, spreadsheet and related applications. 4. Experience with MS Access and MS SharePoint desired. |

Intern, College Towson, MD Job ID 17940

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| **Job Description** | |
| Job Responsibilities | Intern position in Health Payer Products Quality Assurance Team reporting to Quality Assurance Manager. Performs Quality Assurance testing initiatives under the guidance of a senior team member. Introductory opportunity to learn the business of healthcare, software development methodologies, and quality assurance, while contributing towards customer deliverables and team goals. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma. • Open to students currently enrolled in Business or Technology degree programs at an accredited college or university who have an interest in gaining experience in software development processes including testing software, testing processes, testing tools, programming and scripting, UNIX, Windows and SQL.  • GPA 3.0 or better |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. • Basic knowledge and familiarity with UNIX, Java, and SQL very desirable. |
| Unique/Additional Requirements | • Desire and passion to learn • Willingness to work under guidance to contribute towards team goals • Ability to apply theory towards software testing initiatives and increase business and technical skills |
| Comments | Intern for QA team |

QA Intern- Medicapture Towson, MD Job ID179727

QA Intern – STARS Informant Towson, MD Job ID179728

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| **Job Description** | |
| Job Responsibilities | Intern position in Health Payer Products Quality Assurance Team reporting to Quality Assurance Manager. Performs Quality Assurance testing initiatives under the guidance of a senior team member. Introductory opportunity to learn the business of healthcare, software development methodologies, and quality assurance, while contributing towards customer deliverables and team goals. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma. • Open to students currently enrolled in Business or Technology degree programs at an accredited college or university who have an interest in gaining experience in software development processes including testing software, testing processes, testing tools, programming and scripting, UNIX, Windows and SQL.  • GPA 3.0 or better |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. • Basic knowledge and familiarity with UNIX, Java, and SQL very desirable. |
| Unique/Additional Requirements | • Desire and passion to learn • Willingness to work under guidance to contribute towards team goals • Ability to apply theory towards software testing initiatives and increase business and technical skills |
| Comments | Intern for QA team |

Intern, College – Technical Towson, MD Job ID179400

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| **Job Description** | |
| Job Responsibilities | Supports the GDIT CHSS Healthcare Sector CTO and Technical Awareness team.  1. Performs routine technical tasks in support of engineering, information systems, or related technical operations. 2. May install, maintain and operate computer software. 3. May perform basic systems and/or software testing such as our NAV-10 software. 4. May participate in special research projects and/or preparing technical presentation material as required. 5. May participate in reviewing and correcting Technical documentation or program code. 6. May assist in preparing for GSG Engineering meetings - updating SharePoint sites, ordering lunches, setting and sending agendas and communications. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma. 2. Must be a currently enrolled, full time college student. 3.Must have successfully passed related classes in software engineering or information technology. |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. 1. Will develop basic knowledge of the principles, methods, and techniques used in information systems and related technical support. 2. Will become proficient in basic software testing and software documentation review. |

Intern, College Woodlawn, MD Job ID180045

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| **Job Description** | |
| Job Responsibilities | Mentor under the PMO Project Manager - Assist with scheduling - Assist with tracking of information |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. - Strong understanding and working experience with MS Office suite especially Excel and Word - Junior or Senior year college student with a good standing (3.5 GPA or higher) - Major in Business Management, Computer Science, or Engineering  - Exposure to MS project - Excellent written and verbal communication skills  - A successful candidate will be detailed and solution oriented - Excellent inter-personnel skill  - Hardworking with a ‘can-do' attitude - Background in Management Information System (MIS) is a plus - MS Access programming knowledge is desirable |

Intern, College – Technical Towson, MD Job ID179407

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| **Job Description** | |
| Job Responsibilities | VIPS is searching for a Project Coordinator with the ability to work in a dynamic and fast-moving environment. This individual must be able to develop and maintain project schedules; perform monitoring and control for on-going projects, including risk, issue and action item tracking; provide support to other project managers with creation of status reports, forecasting etc.   Specific tasks will include: • Responsible for developing and maintaining project schedules, including consideration for Project Management and Software Development Lifecycle phases as well as inter-dependencies between various tasks.  • Ability to prepare for and to facilitate meetings as required. • Ability to produce detailed meeting minutes.  • Provide analytical data (using various internal ViPS tools) to other project managers to support on-going trend and root cause analysis.  • Responsible for creating and submitting various weekly and monthly deliverables such as weekly project schedule updates, weekly dashboards, monthly status report and briefing.  • Collect relevant project information to help compile the monthly status report and briefing.  • Support ad-hoc requests from managers and team leads requiring editing, problem solving, and administrative skills. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be a currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. 1. Will develop basic knowledge of the principles, methods, and techniques used in information systems and related technical support. 2. Good communications skills a must. |

Intern, College – Technical Towson, MD Job ID179408

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| **Job Description** | |
| Job Responsibilities | As a member of ViPS Business & Technology Services, the intern will test, verify, and propose mitigation options for controls necessary to preserve the integrity of ViPS' information assets.  General job functions for this position include: • Relies on experience and judgment to plan and accomplish goals  • Identifies, reports, and recommends security solutions (people, process, and technology) • Is responsible for the operations and maintenance of security program elements.   Specific tasks for this position include: • Research: ? Perform research on security trends, solutions, risks, etc to determine security maturity opportunities. ? Create White Papers, Power Point Presentations, and/or Business Cases to support discovered opportunities. • Business Development Support: ? Draft technical responses for business opportunity support. ? Develop technical collateral to support marketing, proposals, etc. • Operations Support: ? Document formal processes, polices, and/or project artifacts (e.g. System Security Plans) in support of Information Security operations.  Organizationally, the Information Security Intern:  • Reports directly to a ViPS' Information Security Manager • Works under general supervision • Requires a certain degree of creativity and latitude  • Performs a variety of information security related tasks. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be a currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related experience supporting engineering, information technology or other technical operations. Skills: Mandatory:  • Information Security Domain knowledge - Be familiar with standard concepts, practices, and procedures within the information security domain.  • Must demonstrate self-motivation with a strong ability to work in a multi-tasking, changing environment.  • Strong technical design and communication skills.   Desirable:  • Strong knowledge with deployed technologies (e.g. Cisco, Nessus, MS OS, Solaris, Linux). • Strong technical knowledge with security technologies (e.g. Vulnerability Assessment, Fuzzing, Penetration Testing, Intrusion Detection/Prevention).  Technologies: Mandatory: The Information Security Intern must be able to work with and understand the security issues relative to the technologies of our corporate infrastructure, including the following at a minimum:  • Microsoft Office • Windows Operating Systems (e.g. XP, 2008 Server) and/or Unix OS (e.g. Solaris, Linux)  Additionally, the Intern must have technical exposure in security-related solutions and processes.   Desirable: Although not required for the position, it is desirable that the Information Security Intern have experience in as many of the following security domains as possible:  • Attack and Penetration Testing  • Due Diligence/Corporate Governance  • Secure E-Business Solution/ Countermeasures  • Incident Analysis & Response  • Information Classification and Handling  • Multi-State Data Security (e.g., motion/rest) • Physical Security  • Policy Development & Deployment  • Product/Vendor Evaluation & Selection  • Requirements Analysis & Definition  • Secure SDLC • Security Training & Awareness   Finally, it is generally desirable that the Information Security Intern be familiar with some the platforms and technologies underlying our infrastructure:  • OS/390, VSAM, CICS, Oracle, JCL, TSO  • NT Server, UNIX, Linux, CITRIX, HTML, JAVA  • WAN / LAN technologies, TCP/IP, SNA, etc. • Individual Security Point Product Solutions. |

Administrative Intern for Business Solutions Towson, MD JobID 179732

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| **Job Description** | |
| Job Responsibilities | 1. Performs a variety of routine clerical and administrative duties. 2. May provide data-entry support. 3. May collect, sort, and distribute incoming mail and deliver office supplies. 4. May operate internal multi-line phone system for office. 5. May perform typing and proofreading duties. 6. May prepare presentation material. 7. Participates in special projects as required.  • Assist Sales with RFP production (printing, collating, creating covers, spines, tab dividers, assembling binders). • Assist Sales with updating white paper collateral to reflect updated confidential language and dates. • Organize corporate and product collateral for both Sales and Marketing. • Research and organize giveaways for Marketing. • Assist Marketing with their accounting needs. • Scan and organize tradeshow leads for Marketing. • Assist with other tasks as needed. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma. 2. Must be currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. |

Intern, College Towson, MD Job ID 179997

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| **Job Description** | |
| Job Responsibilities | Assist with various financial functions such as budgeting, forecast, and analysis Creates and updates spreadsheets and assists in the generation of financial and ad hoc reports as neccessary. Supports assigned managers in tracking monitoring and reporting financial data. Participates in the preparation of cost proposals. Participates in system development and special projects as required.  Participates in project management related tasks. |
| Education/Equivalent Training Required | 1. Requires a High School Diploma.  2. Must be currently enrolled, full time college student. |
| Experience  (state type and preferred  # of years) | 0-1 years of related administrative experience. Background in finance or accounting is helpful. Knowledge of Word, Excel, Powerpoint, MS Project. |