

CLINICAL PRACTICE/ INTERNSHIP EXIT CHECKLIST
UMBC Department of Education
Spring 2009

TEACHER CANDIDATE	
<input type="checkbox"/>	Internship/Clinical Application
<input type="checkbox"/>	Internship/Clinical Practice Attendance Record
<input type="checkbox"/>	Clinical Practice Performance Assessment (CPPA) – <i>Initial Certification Programs</i> ECE and ESOL *(please see next page for timeline and frequency) <ul style="list-style-type: none"> ▪ Clinical Practice Performance Assessment (CPPA) – Formative 1 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 2 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 3 ▪ Clinical Practice Performance Assessment (CPPA) – Summative ELEM, SEC, Music, Art, Dance and Theatre <ul style="list-style-type: none"> ▪ Clinical Practice Performance Assessment (CPPA) – Formative 1 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 2 ▪ Clinical Practice Performance Assessment (CPPA) – Summative
<input type="checkbox"/>	Teacher Candidate’s Evaluation of the UMBC Teacher Education Program
<input type="checkbox"/>	Completion of ProcessFolio/TeachingFolio Presentation with Review and, if Required, Revision
<input type="checkbox"/>	Program Completion (Requires that teacher candidates pass PRAXIS II, complete all course requirements, and apply for graduation and certification.)
MENTOR TEACHER/CLINICAL INSTRUCTOR	
<input type="checkbox"/>	Clinical Practice Performance Assessment (CPPA) – <i>Initial Certification Programs</i> ECE and ESOL *(please see next page for timeline and frequency) <ul style="list-style-type: none"> ▪ Clinical Practice Performance Assessment (CPPA) – Formative 1 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 2 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 3 ▪ Clinical Practice Performance Assessment (CPPA) – Summative ELEM, SEC, Music, Art, Dance and Theatre <ul style="list-style-type: none"> ▪ Clinical Practice Performance Assessment (CPPA) – Formative 1 ▪ Clinical Practice Performance Assessment (CPPA) – Formative 2 ▪ Clinical Practice Performance Assessment (CPPA) – Summative
<input type="checkbox"/>	Narrative on Candidate Clinical Practice Performance
<input type="checkbox"/>	Mentor Teacher Evaluation of the UMBC Teacher Education Program & the University Supervisor
UNIVERSITY SUPERVISOR	
<input type="checkbox"/>	Clinical Practice Performance Assessment (CPPA) – <i>Initial Certification Programs</i> <ul style="list-style-type: none"> ▪ Clinical Practice Performance Assessment (CPPA) - Formative 1 ▪ Clinical Practice Performance Assessment (CPPA) - Formative 2 ▪ Clinical Practice Performance Assessment (CPPA) - Formative 3 ▪ Clinical Practice Performance Assessment (CPPA) - Formative 4 ▪ Clinical Practice Performance Assessment (CPPA) - Formative 5 ▪ Clinical Practice Performance Assessment (CPPA) - Formative 6 ▪ Clinical Practice Performance Assessment (CPPA) - Summative
<input type="checkbox"/>	Narrative on Candidate Clinical Practice Performance
<input type="checkbox"/>	ProcessFolio/TeachingFolio Review Results and Process Feedback Form

IMPORTANT NOTICES

- **Teacher Candidate:** Assessments must be completed online at <http://umbc.tk20.com>
- **Mentor and Supervisor:** Assessments must be completed online at <http://umbc.tk20.com>
- **SUBMIT ALL ASSESSMENT RELATED MATERIALS TO THE DIRECTOR OF ASSESSMENT**



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TEACHER CANDIDATE

ECE					
Stage of Evaluation:	Phase I Observation		Phase II Observations		Summative Report
	<input type="checkbox"/> formative 1		<input type="checkbox"/> formative 2	<input type="checkbox"/> formative 3	<input type="checkbox"/> summative 4
	End of Semester		End of Placement 1	Middle of Placement 2	End of Internship
	Institutional Standards ONLY		Institutional and Professional Standards		

ESOL						
Stage of Evaluation:	Phase I Observation		Phase II Observations		Summative Report	
	No CPPA Required		<input type="checkbox"/> formative 1	<input type="checkbox"/> formative 2	<input type="checkbox"/> formative 3	<input type="checkbox"/> summative 4
		Beginning of Rotation 1	End of Rotation 1	Beginning of Rotation 2	End of Internship	
		Institutional and Professional Standards				

MENTOR TEACHER/CLINICAL INSTRUCTOR

ECE					
Stage of Evaluation:	Phase I Observation		Phase II Observations		Summative Report
	<input type="checkbox"/> formative 1		<input type="checkbox"/> formative 2	<input type="checkbox"/> formative 3	<input type="checkbox"/> summative 4
	End of Semester		End of Placement 1	Middle of Placement 2	End of Internship
	Institutional Standards ONLY		Institutional and Professional Standards		

ESOL						
Stage of Evaluation:	Phase I Observation		Phase II Observations		Summative Report	
	No CPPA Required		<input type="checkbox"/> formative 1	<input type="checkbox"/> formative 2	<input type="checkbox"/> formative 3	<input type="checkbox"/> summative 4
		Beginning of Rotation 1	End of Rotation 1	Beginning of Rotation 2	End of Internship	
		Institutional and Professional Standards				

UNIVERSITY SUPERVISOR

ECE								
Stage of Evaluation:	Phase I Observation			Phase II Observation			Summative Report	
	<input type="checkbox"/> formative 1	<input type="checkbox"/> formative 2		<input type="checkbox"/> formative 3	<input type="checkbox"/> formative 4	<input type="checkbox"/> formative 5	<input type="checkbox"/> formative 6	<input type="checkbox"/> summative 7
	Middle of Semester	End of Semester		Beginning of Placement 1	End of Placement 1	Beginning of Placement 2	End of Placement 2	End of Internship
	Institutional Standards ONLY			Institutional and Professional Standards				

ESOL								
Stage of Evaluation:	Phase I Observation			Phase II Observation			Summative Report	
	<input type="checkbox"/> formative 1	<input type="checkbox"/> formative 2		<input type="checkbox"/> formative 3	<input type="checkbox"/> formative 4	<input type="checkbox"/> formative 5	<input type="checkbox"/> formative 6	<input type="checkbox"/> summative 7
	End of Rotation 1	End of Rotation 2		Beginning of Rotation 1	End of Rotation 1	Beginning of Rotation 2	End of Rotation 2	End of Internship
	Institutional Standards ONLY			Institutional and Professional Standards				