CEN-UMBC INTERNSHIP INFORMATION

Title: EFL Teacher (Intern)
Organization: Centro Ecuatoriano Norteamericano (CEN)
Term: Every summer (June – July – August)
Fields: -EFL (English as a Foreign Language) Instruction
        -Instruction – Adults
        -Translation
        -Writing / Editing

Country: Ecuador
City: Guayaquil
Location: CEN Headquarters or satellite branch in the north of the city

Number of Positions
Up to 3 in the headquarters, 1 in satellite branch (these numbers may vary)

Duration
30 days – 60 days – 90 days (We will inform of the exact dates of our terms beforehand.)

Estimated Work Hours/Week
16-19 hours teaching; 6-8 hours office work; 6 hours tutoring

Primary Internship Duty
- Teach EFL (young adults, 14 years old and above)
  In addition to teaching, interns may assist the Academic Director/Coordinator with the following tasks:
  - Edit English memos
  - Revise English memos
  - Tutoring
  - Assist the Academic Department when organizing academic or cultural events

Required qualifications
- Good oral and written communication skills
- Good interpersonal skills to work well with others in different cultures and languages
- Public speaking skills
- Interest in teaching English as a Foreign Language

Preferred qualifications
- Positive attitude
- Willingness to learn new skills
<table>
<thead>
<tr>
<th>Language Skills</th>
<th>Language</th>
<th>Skill</th>
<th>Proficiency Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Spanish</td>
<td>Reading</td>
<td>Beginning</td>
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<tr>
<td></td>
<td>Spanish</td>
<td>Writing</td>
<td>Beginning</td>
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<tr>
<td></td>
<td>Spanish</td>
<td>Listening</td>
<td>Beginning</td>
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<tr>
<td></td>
<td>Spanish</td>
<td>Speaking</td>
<td>Beginning</td>
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</tbody>
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**Language Notes**

Basic Spanish is important, but interest in improving Spanish skills is essential.

**Logistics**

Estimated expenses

<table>
<thead>
<tr>
<th>Expense</th>
<th>Estimate</th>
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<tbody>
<tr>
<td>Airfare</td>
<td>$1,200</td>
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<tr>
<td>Housing</td>
<td>$350 – 400 /month</td>
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<tr>
<td>Meals</td>
<td>$400/month</td>
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<tr>
<td>Visa</td>
<td>NA</td>
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**Housing Information**

Student responsible for all housing arrangements

**Additional Housing Information**

Organization may be able to help intern arrange a homestay at student’s request. Will also give student housing advice.

**Compensation**

$9/hour. Payments will be received on the 15th and 30th or 31st of every month.

**Application Process**

Interested candidates should write a letter of interest and a resume to Eduardo Icaza, Academic Director.

**Deadline:**

March of every year

**Contact Information**

**Eduardo Icaza Samán**
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