

## SkillSoft e-Learning Recommended Learning List

### Sample LEADERSHIP courses

#### Business Impact Series (5 to 10 minutes)

These analyze frequently encountered business problems and deliver practical solutions. Each Business Impact focuses on a key scenario, uses innovative video and animation techniques to dramatize its core elements, and recommends a specific course of action.

In SkillSoft, click on 'Catalog' and look for 'Business Exploration Series,' then 'Business Impact Series.'

#### Challenge Series (15 to 20 minutes)

These briefly immerse learners in a business situation and get you back to the job with tools to apply the concepts. The interactive case studies focus on analysis, problem solving, and decision making within first-person role-play targeted at a specific business scenario.

In SkillSoft, click on 'Catalog' and look for 'Business Exploration Series,' then 'Challenge Series.'

1-Hour Courses	Course Name	Course Number	Estim. Duration (hrs)
<b>Leading Teams</b>			
	Leading Teams: Launching a successful team	<a href="#">team_a03_a01_bs_enus</a>	1.00
	Leading Teams: Establishing goals, rules and guidelines	<a href="#">team_a03_a02_bs_enus</a>	1.00
	Leading Teams: Developing the team and its culture	<a href="#">team_a03_a03_bs_enus</a>	1.00
	Leading Teams: Building trust and commitment	<a href="#">team_a03_a04_bs_enus</a>	1.00
	Leading Teams: Fostering Effective Communication and Collaboration	<a href="#">team_a03_a05_bs_enus</a>	1.00
	Leading Teams: Motivating and Optimizing performance	<a href="#">team_a03_a06_bs_enus</a>	1.00
	Leading Teams: Dealing with Conflict	<a href="#">team_a03_a07_bs_enus</a>	1.00
	Leading Teams: Managing Virtual Teams	<a href="#">team_a03_a08_bs_enus</a>	1.00
<b>Leadership Essentials</b>			
	Leadership Essentials: Motivating Employees	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Communicating Vision	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Building Your influence as a Leader	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Leading with Emotional Intelligence	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Leading Business Execution	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Leading Innovation	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Leading Change	<a href="#">lead_05_a01_bs_enus</a>	1.00
	Leadership Essentials: Creating Your own Leadership Development plan	<a href="#">lead_05_a01_bs_enus</a>	1.00

For SkillSoft login information and a Quick Start Guide go to:

[www.umbc.edu/skillsoft](http://www.umbc.edu/skillsoft)

New content is continuously being added. For a current list of courses available, look under 'Course List by Subject.' New releases are at the end of the lists.



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**Sample LEADERSHIP courses**



Modules	Course Name	Course Number	Estim. Duration (hrs)
<b>Leading from the Front Line</b>	Challenges of the 21st Century	<a href="#">LEAD0121</a>	2
	Organizational Culture and Leadership	<a href="#">LEAD0122</a>	2.5
	Energizing and Empowering Employees	<a href="#">LEAD0123</a>	2.5
	Leadership and the Knowledge Worker	<a href="#">LEAD0124</a>	2.5
	Leading Change from the Front Line	<a href="#">LEAD0125</a>	2.5
	Dynamics of Leadership	<a href="#">LEAD0126</a>	3
	Leading from the Front Line Simulation	<a href="#">LEAD0120</a>	0.5
<b>Moving from Management to Leadership</b>	Recognizing a Leader	<a href="#">lead_01_a01_bs_enus</a>	5
	The Communication of a Shared Vision	<a href="#">lead_01_a02_bs_enus</a>	5
	Leading by Enabling	<a href="#">lead_01_a03_bs_enus</a>	4
	Communication and Leadership	<a href="#">lead_01_a05_bs_enus</a>	4
	Coaching Performance	<a href="#">lead_01_a06_bs_enus</a>	2
	Leadership and Change	<a href="#">lead_01_a07_bs_enus</a>	1.5
	The Model Leader	<a href="#">lead_01_a08_bs_enus</a>	2
	Moving from Management to Leadership Simulation	<a href="#">LEAD001A</a>	0.5
	Growing from Management into Leadership Simulation	<a href="#">LEAD001B</a>	0.5
<b>Business Execution</b>	Foundations for Business Execution	<a href="#">LEAD0151</a>	7
	Creating a Business Execution Culture	<a href="#">LEAD0152</a>	8
	Business Execution in Action	<a href="#">LEAD0153</a>	5
	Business Execution Simulation	<a href="#">LEAD0150</a>	0.5
	Business Execution Blended Learning Toolkit	<a href="#">BLTLE015</a>	0.5
<b>Leading the Workforce Generations</b>	Introduction to Work Force Generations	<a href="#">LEAD0231</a>	2.5
	Attracting, Developing, and Retaining Generations	<a href="#">LEAD0232</a>	3
	Leading Silent Generation and Baby Boom Workers	<a href="#">LEAD0233</a>	3
	Leading Generations X and Next	<a href="#">LEAD0234</a>	3.5
	Making Cross-generational Teams Work	<a href="#">LEAD0235</a>	3
	Cross-generational Workers in the 21st Century	<a href="#">LEAD0236</a>	3
	Leading the Workforce Generations Simulation	<a href="#">LEAD0230</a>	0.5

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