



# SkillSoft e-Learning Recommended Learning List

## Planning and Project Management

### Sample SkillSoft Courseware

#### Business Impact Series (5 to 10 minutes)

These analyze frequently encountered business problems and deliver practical solutions. Each Business Impact focuses on a key scenario, uses innovative video and animation techniques to dramatize its core elements, and recommends a specific course of action.

In SkillSoft, click on 'Catalog' and look for 'Business Exploration Series,' then 'Business Impact Series.'

#### Challenge Series (15 to 20 minutes)

These briefly immerse learners in a business situation and get you back to the job with tools to apply the concepts. The interactive case studies focus on analysis, problem solving, and decision making within first-person role-play targeted at a specific business scenario.

In SkillSoft, click on 'Catalog' and look for 'Business Exploration Series,' then 'Challenge Series.'

Course Name	Course Number
<b>1-Hour Modules</b>	
<b>Business Execution</b>	
Foundations for Business Execution	<a href="#">lead0151</a>
Creating a Business Execution Culture	<a href="#">lead0152</a>
Business Execution in Action	<a href="#">lead0153</a>
Business Execution Simulation	<a href="#">lead0150</a>
Thinking Strategically	<a href="#">stqy_01_a01_bs_enus</a>
Leadership Essentials: Leading a Business Execution	<a href="#">lead_05_a05_bs_enus</a>
<b>Project Planning and Management</b>	
Managing as Project Champion	<a href="#">mgmt_04_a04_bs_enus</a>
Project Management Fundamentals	<a href="#">proj_01_a01_bs_enus</a>
Transitioning into a Project Management Role	<a href="#">proj_01_a02_bs_enus</a>
Initiating and Planning a Project	<a href="#">proj_01_a03_bs_enus</a>
Managing a Project	<a href="#">proj_01_a04_bs_enus</a>
Troubleshooting and Closing the Project	<a href="#">proj_01_a05_bs_enus</a>
Thinking Strategically	<a href="#">proj001a</a>
Elements of Project Time Management	<a href="#">proj0541</a>
Project Scheduling	<a href="#">proj0542</a>
Estimating Activity Costs	<a href="#">proj0551</a>
Budgeting and Controlling Costs	<a href="#">proj0552</a>

For SkillSoft login information and a Quick Start Guide go to:

[www.umbc.edu/skillsoft](http://www.umbc.edu/skillsoft)

New content is continuously being added. For a current list of courses available, look under 'Course List by Subject.' New releases are at the end of the lists.



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Planning for Quality	<a href="#">proj0561</a>
Performing Quality Assurance and Control	<a href="#">proj0562</a>
Elements of Project Human Resource Management	<a href="#">proj0571</a>
Implementing Project Human Resource Management	<a href="#">proj0572</a>
Project Human Resources Management Simulation	<a href="#">proj0570</a>
Communications Planning and Information Distribution	<a href="#">proj0581</a>
Performance Reporting and Stakeholder Management	<a href="#">proj0582</a>
Project Communications Management Simulation	<a href="#">proj0580</a>
Planning and Identifying Project Risk	<a href="#">proj0591</a>
Analyzing Project Risk	<a href="#">proj0592</a>
<b>Goal Setting, Accountability and Setting Results</b>	
Getting Results by Building Relationships	<a href="#">comm_13_a01_bs_enus</a>
Results and Teamwork without Authority	<a href="#">comm_13_a02_bs_enus</a>
Leading without Authority	<a href="#">comm_13_a03_bs_enus</a>
Creating Change, Gaining Allies	<a href="#">comm_13_a04_bs_enus</a>
Communicating to Get Results	<a href="#">comm_13_a05_bs_enus</a>
Obtaining Results from the Boss	<a href="#">comm_13_a06_bs_enus</a>
Getting Results with No Authority Simulation	<a href="#">comm013a</a>
Goals and Setting Goals	<a href="#">pd_05_a03_bs_enus</a>
The Communication of a Shared Vision	<a href="#">lead_01_a02_bs_enus</a>
Working for Your Inner Boss: Personal Accountability	<a href="#">pd_05_a01_bs_enus</a>
A Primer for Ensuring Accountability	<a href="#">mgmt_04_a05_bs_enus</a>
<b>Problem Solving and Decision Making</b>	
Foundations of Effective Thinking	<a href="#">pd_04_a01_bs_enus</a>
Problem Framing	<a href="#">pd_04_a02_bs_enus</a>
Problem Solving: Generating Alternatives	<a href="#">pd_04_a03_bs_enus</a>
Making Decisions Dynamically	<a href="#">pd_04_a04_bs_enus</a>
Decision Making: Implementation and Evaluation	<a href="#">pd_04_a05_bs_enus</a>
Group Problem Solving and Decision Making	<a href="#">pd_04_a06_bs_enus</a>
Effective Thinking and Creative Problem Solving Simulation	<a href="#">pd004a</a>
Rational Decision-making and Problem Solving Simulation	<a href="#">pd004b</a>

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