

F-1 Student Transfer Procedure

If you are an international student in F-1 status currently attending a school in the United States, and have been admitted to UMBC, you will need to transfer your SEVIS record in order for us to issue you a UMBC I-20. This can be accomplished in two different ways depending on whether you plan to leave the U.S. before coming to UMBC or transfer here without leaving the U.S.

1. **If you travel outside the U.S. before beginning your studies at UMBC**, you should use a UMBC issued SEVIS I-20 form when you re-enter the U.S. The border inspector should stamp the new UMBC I-20 form and passport. Please work with the UMBC IES Office to get your new I-20 before departing the U.S.

Please note that if your F-1 visa has expired, you will need to apply for a new one at a U.S. embassy or consulate while abroad. You should present your UMBC I-20 form, a valid passport and evidence of financial support in order to obtain a new F-1 entry visa.

If your F-1 entry visa has **not** expired, you can use it to re-enter the U.S. to study at UMBC regardless of whether it shows the name of the previous/another school or institution.

2. **If you remain in the U.S. until coming to UMBC**, you will need to submit the following documents to the International Education Services (IES) office:

- Copies of all previous I-20s (both sides)
- Copy of your passport biography pages
- A copy of your I-94 (both sides)
- A completed Transfer form (accompanying this sheet) filled out by you and the International Student office of your previous institution in the designated sections of the form.
- Proof of Financial Support (Letter or affidavit of support from financial sponsor, and bank statement showing required balance)

You **must** submit these documents to IES before our office can issue a new I-20 form. You will receive an I-20 that indicates “transfer pending” and later another I-20 that says “continued attendance.” Please be sure to get your continued attendance I-20 roughly 30 days after the semester begins.

Please contact the IES office with questions.



AN HONORS UNIVERSITY IN MARYLAND

F-1 Student Transfer Eligibility Form
To be completed by student. Please fill all entries!

Full Name: _____
(Last) (First)

Student's Email: _____ Student's Telephone: _____

Intended major at UMBC: _____

U.S. Address: _____

I hereby authorize my current International Student Advisor to provide the information requested in this form in order to complete my transfer to the University of Maryland, Baltimore County.

Student Signature _____ date _____

To be completed by International Student Advisor at previous school:

Name of Institution: _____

Address: _____

SEVIS school code: _____ 214F _____

Dates student was enrolled at your school: From: ____/____/____ To: ____/____/____

Student is currently in F-1 status: Yes: _____ No: _____

Student is eligible to transfer: Yes: _____ No: _____

CPT employment date(s) (if applicable) : ____/____/____, ____/____/____

OPT employment date(s) (if applicable): ____/____/____, ____/____/____

If the answer is no for any of the above please explain the comments section below.

Student's SEVIS I.D.: _____ **SEVIS Release Date:** ____/____/____

[BAL214F00062000](#) University of Maryland, Baltimore County (UMBC)

COMMENTS: _____

Name of DSO: _____

Email: _____ Tel : _____ Fax: _____

Signature: _____ Date: _____

Please mail or fax this form to: **International Education Services,**
Attn: Michelle Massey or James Kamonjoh
224 Administration Building, UMBC, 1000 Hilltop Circle, Baltimore, MD 21250
Tel: 410-455-2624 Fax: 410-455-1130 Email: ies@umbc.edu