

GENERAL SUBMISSION GUIDELINES

The *LLC Review* encourages submissions by graduates and students currently enrolled in the Language, Literacy and Culture (LLC) Doctoral Program. A variety of interdisciplinary topics, both theoretical and practical, are invited for submission. The *LLC Review* is published annually in June and contains articles, book reviews, and brief reports of current research. The guidelines for submission are as follows:

1. Submissions to the *LLC Review* should conform to the requirements of the 5th edition of the *Publication Manual of the American Psychological Association* (APA). Manuscripts that do not adhere to the APA style guidelines will be returned.
2. Submissions to the *LLC Review* should be accompanied by a cover page which must include:
 - a. The title of the article.
 - b. The author's full name, e-mail address, and primary phone number.
 - c. The word count of the manuscript, including abstract, endnotes, appendices, and references.
 - d. The author's biography, which should not exceed 50 words.
 - e. The LLC course in which the paper was submitted and the full name of the professor who reviewed it, if applicable.
 - f. Acknowledgements of grant support and of individuals who were of direct help in the preparations of the study, if applicable.
3. Submissions, including quotations, tables, figures, appendices, and references, must be typed in Times New Roman 12-point font, double-spaced, with one inch margins on all sides.
4. Manuscripts should be organized in the following order: the title of the article; abstract, if applicable; body of the article; appendices; endnotes; and references.
5. Full-length manuscripts should include an abstract (100 words maximum) and not exceed 7000 words. Book reviews and reports should not exceed 2000 words.
6. The name of the author should appear ONLY on the cover page that accompanies the manuscript, as the *LLC Review* uses a blind review process.
7. The headers or footers of the manuscript should not include any text except for page numbers.
8. Book reviews and reports should be accompanied by a cover letter (see #2) and should follow the format guidelines for manuscript submissions (see #3, 4, 5, 6, 7).
9. All submissions must be submitted in Microsoft Word. The writing should be polished and relatively free of spelling and grammatical errors.
10. Submissions and accompanying cover pages must be e-mailed to both editors: Polina Vinogradova polinav1@umbc.edu and Eunju Chung Chen echung1@umbc.edu. Submissions not accepted for publication will not be returned to authors.