

Meyerhoff Alumni Board Minutes  
Tuesday, September 23, 2008  
6:00 p.m.—Alumni House

**ATTENDANCE**

Present: Ray Onley, Kellie McCants-Price, William Christian, Kamili Jackson, Stanyell Bruce, Sandra Dzija, Earnestine Baker, LaMont Toliver

- Meeting called to order at 6:22 p.m.
- **MEYERHOFF PROGRAM WEBSITE UPDATE – Presentation by Bill Shewbridge**
  - The re-design team got the “go-ahead” to update the site last month with the goal of premiering the new site at the beginning of 2009.
  - Bill S. indicated that the team is interested in having an alumni stakeholder meeting. Kamili volunteered to work with JoAnn on the team on our behalf. Jenny is interested in training one or more of us to be able to edit content.
  - Stanyell discussed roll-out of the suggestions from our “wish list.” Some aspects will be rolled out in phase two, including the photo gallery, newsletter, bulletin board, and mentoring match-up.
  - Bill C. suggested adding a document repository to the new website.
  - Kellie verified that information will update in real time.
  - The Board reminded Bill S. that our needs are distinct from the staff/university needs on the new site.
  - Bill S. showed us the UMBC You Tube site ([www.youtube.com/umbc](http://www.youtube.com/umbc)). The Meyerhoff Program has a page on the Playlist on the site. Clips from the reunion weekend are on the Meyerhoff playlist.
  - Also, clips of the reunion DVD are on the Meyerhoff website.
  - If anyone had other suggestions regarding the website, please feel free to contact
    - Bill Shewbridge, Director, New Media Studio
    - 410-455-3215
    - E-mail: [shewbrid@umbc.edu](mailto:shewbrid@umbc.edu)
- Ray called the business meeting to order at 7:05 p.m.
- A motion was made to move the discussion of the plaque for the Giving Challenge to the next meet. Motion carried.
- Mrs. Baker discussed the 20<sup>th</sup> Anniversary DVD Project. She suggested that when the DVDs are sent out to undergraduates and alumni, they should be accompanied by a letter or message from the Alumni Board. The videos are slated to be sent out in November. Bill C. raised a concern about the mailing going out during the holidays and being set aside during the busy season. Stanyell said that the DVDs should be prepared for shipping by sometime in November. It was suggested that the communication from the Alumni Board be on the case

liner. *Mrs. Baker suggested submitting a proposal for this case liner to be our communication to the DVD recipients.* Plan B is for Ray to draft a letter for us to review. Program staff will also review it, but the Board will get final approval on the letter. We also need to consider who will sign the letter.

- **CHARTER**

- Stanyell found responsibilities for the Parliamentarian online. Kellie will edit and add to the Charter document after Article IV, Section G.
- Voting procedures to be added to Article IV, Section J:
  - “Elections for officers and cohort representative will take place during a one-week period in June with guidelines to be specified by the Elections Committee.”
  - Additional changes can be found in the accompanying Charter document.
- In Article VI, Section B, the non-voting graduating Meyerhoff student member of the Board will become his/her cohort’s voting representative until the next election of representatives.
- In Article VI, Section H, term length for representatives was increased to two years.
- Discussion of recall and removal procedures was tabled until the next meeting because of the complexity of the issues.
- Responsibilities of the Elections Committee were changed to include managing nominations and elections for Executive Board and cohort representatives. (See Article VII, Section A.7.)

- **ADDITIONAL ITEMS**

- Stanyell suggested that because most of the Advisory Board may be living out-of-state and unable to attend meetings in person, we need to discuss how meetings will be conducted, i.e., the use of technology (web-based programs or conference call) to get non-local folks involved in the meetings. At max, how many people can be on the conference call to make the meetings still run smoothly?
- As recall and removal procedures and meeting procedures will be discussed at the next meeting, Ray stressed that everyone needs to read over the Charter and submit suggestions re: recall and removal procedures prior to the next meeting. Discussion of these items will be LIMITED.
- Stanyell will send out suggested dates for the next meeting.

- **Meeting adjourned at 8:25 p.m.**