



**UMBC POLICY ON ALCOHOLIC BEVERAGES AT SCHEDULED EVENTS**  
**UMBC Policy #VI-8.00.01**

**I. POLICY STATEMENT**

It is the policy of the University of Maryland, Baltimore County (UMBC) to comply with all applicable federal, state, and local regulations regarding alcoholic beverage possession, use, or distribution. It is also the responsibility of every Campus-based User, Sponsored User, and External User to comply with all laws regarding alcoholic beverage possession, use, and distribution and to promote the responsible use of such beverages at scheduled events on University-controlled property. This policy is intended to define the conditions under which scheduled events in UMBC Facilities may provide alcoholic beverages to attendees.

**II. PURPOSE FOR POLICY**

The purpose of this policy is to clarify the conditions under which alcoholic beverages at scheduled events are permitted to be possessed, served, consumed, or sold and to set guidelines that will direct Users in managing the risks associated with alcoholic beverage service in UMBC Facilities.

**III. APPLICABILITY AND IMPACT STATEMENT**

This policy addresses all facets of the University community, including divisions, colleges, departments, operating units, student organizations, Sponsored Users, and External Users.

**IV. CONTACTS**

General questions related to this policy and/or approval for alcoholic beverages at an event should first be directed to your Dean or Vice President. If you have specific questions, you may call the following offices:

<b>Subject</b>	<b>Contact</b>	<b>Telephone</b>
Policy Clarification	Your division Dean or VP	
Policy Enforcement	Event & Conference Services	410-455-3615
Residential Life Procedures and Guidelines	Residential Life Office	410-455-2591

## V. UNIVERSITY POLICY

- A. The purchase, possession, manufacture, transportation, storage, and consumption of alcoholic beverages in University Facilities are permitted only in accordance with Maryland State, Baltimore County, UMBC, and USM laws, policies, and/or regulations.
- i. Alcohol may only be provided at Scheduled Events.
  - ii. Alcohol at Scheduled Events may only be provided by an approved catering company (for a list, contact Event & Conference Services) or by The Commons staff if the event is hosted in Flat Tuesdays during established pub operating hours (for hours of operation, contact Event & Conference Services).
  - iii. Possession and consumption of alcoholic beverages by a person less than 21 years of age is prohibited.
  - iv. Serving or providing alcoholic beverages to a person less than 21 years of age is prohibited.
  - v. It is unlawful for a person less than 21 years of age to falsely represent him or herself to be 21 years of age in order to obtain alcohol.
  - vi. Aiding a person who is less than 21 years of age to procure alcohol is prohibited.
  - vii. In accordance with Maryland law, all guests who appear to be under the age of 30 must present a valid, government issued, photo identification for age verification in order to be served alcoholic beverages.
  - viii. Drinking contests or games are prohibited and will be cause for removal of those attendees from the event.
  - ix. Alcohol may not be given away as a prize or as an incentive to participate in games or other types of entertainment.
  - x. UMBC students and guests less than 21 years of age may be permitted to attend events where alcohol is available if proper safeguards (e.g. ID check at point-of-sale, wristbands to designate of-age persons) are instituted and are approved by the Dean or Vice President supervising or overseeing the University Organization.
- B. Alcoholic beverages must be dispensed, sold, served, and consumed within a contained area that has appropriate safeguards in place for the proper identification of those guests who are of legal drinking age. Proper safeguards include ID checks at the point-of-sale or point of entry, wristbands for of-age persons, or a separate area designated for serving and consumption where only of-age persons may enter.
- C. A variety of non-alcoholic beverages and foods of substance (e.g. foods high in protein and moisture content, as well as cheese and vegetables) must be available throughout the duration of the event.
- D. A Campus-based User, Sponsored User, or External User who violates the *UMBC Alcoholic Beverage Policy at Scheduled Events*, State of Maryland, or Baltimore County laws may be criminally or civilly liable and/or may also face the appropriate discipline process by the University.

## VI. DEFINITIONS

<b>University</b>	University of Maryland, Baltimore County (UMBC).
<b>Facilities or Facility</b>	All buildings, land, and property of, or controlled by, UMBC.
<b>Event &amp; Conference Services</b>	UMBC's first point of contact for scheduling events by Campus-Based, External Users, and Sponsored Users. This office schedules space, coordinates services, and generates the contracts associated with use of Facilities.
<b>Campus-based User</b>	All UMBC divisions, colleges, departments, operating units, and student organizations using the requested Facility for UMBC business with appropriate authorization to provide a UMBC chart string to which all charges associated with usage may be billed.
<b>Sponsored User</b>	An organization or group whose affiliation with UMBC derives primarily from the participation of a UMBC employee in the organization's leadership, and whose organizational purpose advances or supports the educational, research, or public policy mission of UMBC.
<b>External User</b>	An individual, or a group of individuals, organization, association, or business not affiliated with UMBC. Affiliation with UMBC, or not, will be determined by Event & Conference Services.
<b>Scheduled Events</b>	An event, taking place in a University Facility that has followed established procedures for reserving space and services according to the <i>UMBC#VI-4.10.01, UMBC Policy on Facility Use</i> .
<b>Tailgating Area</b>	The area marked off by barriers and signage in the area where scheduled tailgating events are approved to occur. For a campus map that shows the designated tailgating area(s), please contact the Event & Conference Services office.

## VII. APPROVAL AND PROCEDURES

- A. For specific procedures and guidelines regarding the reservation of space on campus for an event, please refer to *UMBC#VI-4.10.01, UMBC Policy on Facility Use*.
- B. All advertising must be in compliance with *UMBC VI-13.00.02, UMBC Policy for Posting of Notices and Event Roadway Signage on the UMBC Campus*.
  - i. Additionally, advertising should be in compliance with professional guidelines set forth by the American College Personnel Association (ACPA) and BACCHUS organization.

## VIII. Documentation: NONE

**IX. RESTRICTIONS AND EXCLUSIONS:**

- A. A requested event that contains circumstances not addressed in this policy must be reviewed and approved by the Dean or Vice President (or designee) of the Campus-based User and Event & Conference Services.
- B. Campus-based Users, Sponsored Users, or External Clients interested in scheduling a tailgate on campus should consult *UMBC VI-4.10.01, UMBC Policy on Facility Use* in regards to reserving space for such an event.
- C. For a list of rules and regulations regarding alcoholic beverages in campus residential spaces, please contact the Residential Life Office.

**X. RELATED ADMINISTRATIVE POLICIES AND PROCEDURES:**

UMBC VI-13.00.02	UMBC POLICY FOR POSTING OF NOTICES & EVENT ROADWAY SIGNAGE ON THE UMBC CAMPUS
UMBC VI-4.10.01	UMBC POLICY ON FACILITY USE
	CODE OF STUDENT CONDUCT <a href="http://www.umbc.edu/sjp/articles/code.html">http://www.umbc.edu/sjp/articles/code.html</a>
	CODE OF STUDENT ORGANIZATION CONDUCT <a href="http://www.umbc.edu/sjp/organizationcode.html">http://www.umbc.edu/sjp/organizationcode.html</a>
	RESIDENTIAL LIFE PROCEDURES AND GUIDELINES Phone: 410-455-2591

**Policy Number:** \_\_\_\_\_ (note if there is a change in policy number from \_\_\_\_\_ to \_\_\_\_\_)  
**Policy Section:** \_\_\_\_\_ (such as Fiscal and Business, Human Resources, etc.)  
**Responsible Administrator:** \_\_\_\_\_ (same as noted in IV above)  
**Responsible Office:** \_\_\_\_\_ (same as noted in IV above)  
**Approved by President:** \_\_\_\_\_ [date(s)]  
**Originally Issued:** \_\_\_\_\_ (date)  
**Revision Date(s):** \_\_\_\_\_ (date)