

First-Year Seminar Course Proposal AY 2006-2007

The information requested below is designed to address the typical questions posed by the FYS Faculty Review Committee and the Undergraduate Council, if seeking GFR credit. In addition, this information will be used in publicizing your course and the FYS Program.

I. General Information:

Name: _____

Course Title: _____

Department: _____

Telephone: _____

Email: _____

Signature: _____ Date: _____

I prefer to teach the seminar Fall 2006
 Spring 2007

II. Course Description: Attach a brief (approx. 100-words) course description, defining the purpose, content, and interdisciplinary nature of the course.

III. Teaching/Learning Format: Describe the primary teaching/learning formats and techniques you will use to insure that students maintain a high level of active participation in the course, which may include but are not limited to, opportunities for:

Discussion	Field work	Review of case studies
Performances	Simulations	Group projects
Research methods	Presentations	Writing

IV. Preliminary Course Outline: Provide a one-page outline that includes:
A. the major topics/themes/components to be covered in the course
A. an indication of approximately how much time you will devote to each area
B. a “representative” list of texts, media, articles, etc. that will be used in teaching the course

V. Support Statement: Attach a brief statement of support from your department chairperson.

- VI. Biographical Sketch:** Attach a brief (100 words or less) biographical sketch to be used in the FYS brochure that includes something about you, your research activities, publications, or other information that might be of interest to students who are considering registering for your course.
- VII. GFR Credit:** Complete the Undergraduate Council's GFR Request form.
(<http://www.umbc.edu/ugc/forms.html>)

PLEASE NOTE: The one-page course outline you are providing the FYS Committee can be submitted as the "syllabus" requested by the UGC.

Send All Documentation, which should include:

- I. General Information**
- II. Course Description**
- III. Primary Teaching/Learning Formats**
- IV. Course Outline with a Representative List of Resources**
- V. Support Statement from Department Chair (may be sent via email)**
- VI. Biographical Sketch**
- VII. Undergraduate Council's GFR Form if requesting this type of credit for your course.**

TO: Barbara Smith
Office of Undergraduate Education
Administration Building. 1001A
bsmith@umbc.edu

Deadline: Friday, November 11, 2005 for Fall 2006 and Spring 2007
(Course descriptions for AY 2006-2007 received by this date will be included in the brochure.)