

Office of the President

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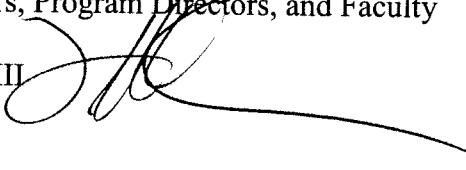
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www.umbc.edu

Memorandum

Date: September 4, 2007

To: Deans, Department Chairs, Program Directors, and Faculty

From: Freeman A. Hrabowski, III
President 

Re: 2008-09 Presidential Teaching & Research Professor Awards

I invite all departments to submit nominations for the 2008-09 Presidential Teaching Professor and Presidential Research Professor. Presidential Professors receive an award of \$2,500 for each of the three years and the awardee's department receives \$2,500 per semester for the same period. Nominations should be forwarded to the Office of the Provost by December 1, 2007.

Consistent with the attached guidelines, each department may nominate one individual in each category, using any nominating process it chooses. Please consult with your colleagues and the Chair of a prospective nominee's department regarding that department's process.

To assist Provost Johnson and me in the selection process, I am asking the current Presidential Teaching and Research Professors to work with the Provost's Office in making recommendations for the 2008-09 awards.

We plan to honor the recipients in the Spring. Thank you very much.

FAH:scm

Enclosure

cc: Dr. Arthur T. Johnson, Provost
Presidential Professors

Guidelines for Presidential Teaching/Research Professor Nominations

The following guidelines are found in section 12.5 of the Faculty Handbook, (available at the Provost's website, www.umbc.edu/provost)

Nomination of candidates for the awards should be made by the individual departments by whatever method each department chooses but with the following provisos:

- (a) The nominee for the award given in recognition of scholarly or artistic accomplishment should be supported by documentation;
- (b) Departments should be encouraged to consult with their councils of majors in the selection of awards for teaching;
- (c) A department may nominate only one faculty member in each category, i.e., teaching and research;
- (d) A department may choose not to submit any nominations.

Some further guidelines:

Nominating Letter: Departments should provide a detailed description of the accomplishments upon which the nomination is based. Teaching and research should be discussed for all nominees. However, for teaching nominees include a discussion of the individual's contributions to the department, campus, and field. For research nominees, include an evaluation of the individuals' contribution to his/her field and the value of the field to the discipline.

Documentation: At the minimum, the documentation should consist of an updated curriculum vitae, the SCEQ scores for the last three years, and, for teaching nominees, a list of courses taught, syllabi, and other related course materials. Up to two letters of support from colleagues and former students may be included.

Level of Accomplishments: All tenured faculty members are eligible for nomination. In the past, the Presidential Professor Selection Committee has shown marked preference for established teachers/researchers.

Past Nominations: Should a department wish to reactivate a past nomination, it can do so by updating the documentation.

Please note that the title of Presidential Professor carries with it an annual allowance of \$2500 for faculty development. Since 1992-93, the faculty members holding the title have done so for three years.