

# ARTICULATION AGREEMENT

Community College of Baltimore County (CCBC)  
Associate of Applied Science in Human Services

University of Maryland, Baltimore County (UMBC)  
Bachelor of Arts in Management of Aging Services

This agreement is initiated this day, July 25, 2007, between Community College of Baltimore County, hereafter "CCBC" and the University of Maryland Baltimore County, a constituent institution of the University System of Maryland, and agency of the State of Maryland, hereafter "UMBC," to facilitate the transfer of students earning the Associate of Applied Science degree in Human Services at CCBC to UMBC in pursuit of the Bachelor of Arts degree in Management of Aging Services.

## I. PURPOSE

The purpose of this Articulation Agreement (the "Agreement") is to establish a collaboration between UMBC and CCBC in an effort to facilitate the transfer and degree completion of students earning the A.A.S. in Human Services at CCBC to the B.A. in Management of Aging Services at UMBC.

This Agreement also serves as a Memorandum of Understanding between both institutions for the purpose of clarifying roles and responsibilities in this partnership.

## II. GUIDING PRINCIPLES

In consideration of the mutual covenants and conditions expressed herein, the parties agree to the following:

### A. General Requirements

1. All courses meeting general education requirements at CCBC will transfer and be applied towards the general education requirements at UMBC.
2. A maximum of 60 credits will transfer from CCBC a 2-year degree-granting institution.<sup>1</sup>
3. Upon matriculation to UMBC, CCBC students must satisfy all general education, graduation and major requirements as outlined in the UMBC Undergraduate Catalog.
4. CCBC students must take a minimum of 30 credit hours at UMBC to earn a Bachelor degree. The final 30 credits must be earned at UMBC.
5. UMBC requires a total of 120 credit hours to attain a Bachelor degree.

## **B. Advising/Academic Planning**

1. Students should work closely with their academic advisor at CCBC to develop an academic plan to ensure a seamless transition.
2. Students and advisors are encouraged to utilize a variety of advising resources including the UMBC Undergraduate Catalog, departmental websites, as well as ARTSYS (the USM online articulation database), to ascertain transferability of coursework.
3. Following admission to UMBC, students will receive an evaluation of prior college coursework via *MAP: My Academic Profile*, an online academic advising resource. The evaluation will include an Undergraduate Progress Report (UPR) and the Transfer Courses Report detailing prior coursework, transferability and applicability to UMBC general and university requirements.
4. Prior to matriculation to UMBC, all new students are required to attend the mandatory new student orientation program. During orientation, students will meet with an academic advisor to review prior coursework, discuss academic interests and goals, and develop an academic plan.
5. Upon matriculation, students will be assigned an advisor in their area of study. Students are strongly encouraged to meet with their advisor periodically. Students are required to meet with their advisor prior to registering for subsequent semesters.

## **C. Admissions**

1. The UMBC Admissions Committee considers a number of factors including the applicant's strength of curriculum, overall performance in all college coursework and academic trend.
2. Applicants successfully completing the articulated program with a 2.0 or better grade point average who have not matriculated at any other institution of higher education will be guaranteed transfer admission to UMBC. Additional requirements may apply on selective admissions programs (e.g. Engineering, Visual & Performing Arts). A history of acts identified in the Federal Campus Security Act may disqualify a candidate for guaranteed admission.

## **D. Scholarships and Financial Aid**

1. Students transferring from CCBC to UMBC that meet application deadlines, academic and financial qualification that apply to all students, may be eligible for consideration for the following scholarships offered by UMBC:
  - a) The Academic Achievement Award for Transfers (AAAT) - awarded to community college transfers on the basis of academic accomplishment. Awards of up to \$2,500 for each of two academic years of study. May be used for full- or part-time study. Students must have completed 35 or more credits at the time of application and must submit an essay with their application for admission to be eligible for consideration.

- b) Phi Theta Kappa (PTK) Scholarship - awarded to community college transfers on the basis of academic accomplishment. Awards range from \$2,000 to \$2,500 per year for each of two academic years of study. May be used for full- or part-time study. Students must submit both proof of PTK membership and an essay with their admissions application to be eligible for consideration.
  - c) Honors College Scholarship – Transfer students admitted to the Honors College may be eligible for a \$1,000 award per year for each of two years of academic study.
2. Erickson School Scholarships
- Students with the declared major of Management of Aging Services are eligible for these scholarships. They are awarded on a competitive basis to students that demonstrate strong academic performance.
- a) William E. Colson Scholarship - Applicants must have a minimum grade point average of 3.5 or higher, and need a minimum of 35 transferable credits at the time of application. This scholarship is for full-time students and covers room and board, full tuition, and mandatory fees per year of academic study for up to four years, if eligibility requirements are maintained. Students need to submit an essay with their application.
  - b) Erickson School Achievement Scholarship - This scholarship is available to all full-time incoming and current UMBC students. It covers full tuition and mandatory fees per year of academic study for up to four years, if eligibility requirements are maintained. Students need to submit an essay with their application.
3. To maximize consideration for need-based aid, students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1 but prior to February 15 for Fall admission.

#### **E. Ongoing Collaboration**

1. In the spirit of articulation, faculty representatives from both institutions will meet regularly to engage in ongoing discussion to enhance and strengthen this collaboration.
2. UMBC Erickson School faculty will serve as a resource as available to CCBC, Human Services students and faculty by serving as a guest lecturer, workshop/seminar facilitator and other program exchanges.
3. Partner institutions agree to communicate program changes in a timely manner to avoid disruption to student progress toward degree completion.

Note:

<sup>1</sup> Exceptions to maximum credits transferred from 2-year institutions are applied as followed: 65 for Chemical Engineering majors, 67 for Mechanical Engineering majors, and 66 for students enrolled at the Shady Grove campus.

### III. PROGRAM ARTICULATION AGREEMENT

The following details a recommended course of study for students earning the Associate of Applied Science degree in Human Services at CCBC transferring to UMBC in pursuit of the Bachelor of Arts degree in Management of Aging Services (MAGS). Where noted, course equivalencies, general education and major applicability have been indicated.

CCBC Course Acronym and Number	Course Title	Credits	UMBC Equivalency	General Education Requirement	Notes
<u>General Requirements:</u>					
SPCM 101	Fundamentals of Speech Communication	3	SPCH 100	AH	
BIOL 107	Human Biology	4	HAPP 200	MS/SL	Prerequisite for MAGS Core Course
MATH 153	Introduction to Statistical Methods	4	STAT 121	MS/M	Prerequisite for MAGS Core Course
ENGL 101	College Composition I	3	ENGL 100	English Requirement	
CINS 101	Introduction to Computers	3	IS 101	SS	Prerequisite for MAGS Core Course
PSYC 101	Introduction to Psychology	3	PSYC 100	SS	
<b>Total</b>		<b>20</b>			
<u>Major Requirements:</u>					
HUMS 101	Introduction to Human Services	3	Lower Level Elective		
HUMS 111 OR	Interview/Communication Techniques	3	Lower Level Elective		
CMDP 110	Individual Counseling Techniques	3	Lower Level Elective		
HUMS 201	Case Management in Human Services	3	Lower Level Elective		For MAGS only
HUMS 274	Internship: Human Services	4	Lower Level Elective		
PSYC 201	Abnormal Psychology	3	PSYC 285	SS	
ENGL 102	College	3	Lower Level	AH	

CCBC Course Acronym and Number	Course Title	Credits	UMBC Equivalency	General Education Requirement	Notes
<b>OR</b>	Composition II		Elective		
ENGL 239	Business Communications	3	Lower Level Elective		MAGS Skill Elective
SOCL 101	Introduction to Sociology	3	SOCY 101	SS	
PEFT 101 <b>OR</b>	Lifetime Fitness and Wellness	(3)	Lower Level Elective	PE	
HLTH 101	Health and Wellness	3	Lower Level Elective	SS	
FLSP 102 <b>OR</b>	Elementary Spanish II	3	SPAN 102	L	
PHIL 101	Introduction to Philosophy	3	PHIL 100	AH	
<b>Total</b>		<b>25-28</b>			
<b>Electives: Human Services Administration Option (select 15 credits)</b>					
HUMS 121	Aging in America	3	AGNG 200	SS	MAGS Core Course
PSYC 223	Group Dynamics	3	Lower Level Elective		MAGS Skill Elective
PSYC 105	Human Relations	3	Lower Level Elective		
SOCL 102	Social Problems	3	SOCY 201	SS	
SOCL 141	Racial & Cultural Minorities	3	SOCY 321*	SS	
SOCL 121	Marriage and the Family	3	SOCY 353*	SS	
MNGT 110	Principles of Supervision	3	Lower Level Elective		For MAGS only Skill Elective
<b>Electives: Elder Care Option (select 15 credits)</b>					
ELDR 101	Introduction to Elder Care	3	Lower Level Elective		MAGS Content Elective
ELDR 102	Functional Impact of Aging	3	Lower Level Elective		MAGS Content Elective
HUMS 121	Aging in America	3	AGNG 200	SS	MAGS Core Course
PSYC/ELDR 108	Cognitive & Behavioral Issues in Elder Care	3	Lower Level Elective		
PSYC/EDLR 109	Elder Care	3	Lower Level		

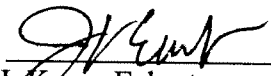
CCBC Course Acronym and Number	Course Title	Credits	UMBC Equivalency	General Education Requirement	Notes
	Helping Skills		Elective		
MNGT 105	Principles of Management	3	ECAD 210		MAGS Core Course
MNGT 110	Principles of Supervision	3	Lower Level Elective		For MAGS only Skill Elective
MNGT 150	Principles of Marketing	3	Lower Level Elective		MAGS Skill Elective
RECR 206	Program Planning	3	Lower Level Elective		
RECR 241	Leisure and Aging	3	Lower Level Elective		MAGS Content Elective
<b>Total Transferable Credits</b>		<b>60</b>			

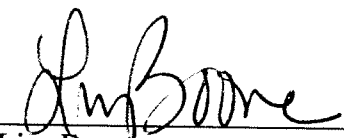
\*lower level version of upper level course

Legend

GFR	GEP (starting Fall 2007)	
AH	AH	Arts/Humanities
L	L	Language
MS	M	Mathematics
PE	PE	Physical Education (institutional credit only)
MS	SL	Science (plus lab)
SS	SS	Social Sciences

Signatures of principals for this agreement:

  
 \_\_\_\_\_  
 J. Kevin Eckert  
 Dean, Erickson School  
 University of Maryland, Baltimore County

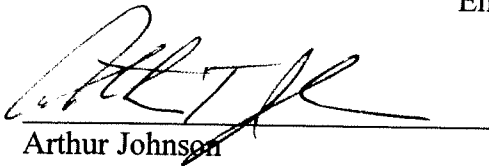
  
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 Lisa Boone  
 Program Coordinator, Human Services  
 Community College of Baltimore County

## EXECUTION OF ARTICULATION AGREEMENT


Community College of Baltimore County (CCBC)  
Associate of Applied Science in Human Services  
800 South Rolling Road  
Baltimore, Maryland 21228

University of Maryland, Baltimore County (UMBC)  
Bachelor of Arts in Management of Aging Services  
1000 Hilltop Circle  
Baltimore, Maryland 21250

Entered into this 25th day of July, 2007



Arthur Johnson  
Provost & Senior Vice President for Academic Affairs  
University of Maryland, Baltimore County



Dr. Mark McColloch  
Vice President of Instruction  
Community College of Baltimore County

This agreement is applicable for students enrolled at CCBC upon the execution date of this agreement. This agreement may be modified by the mutual written consent of both parties. This agreement may be terminated by either party by giving notice six months in advance to the other party. Such termination will not affect the participation in the articulated programs of those CCBC students who have been fully or conditionally admitted to UMBC.

Any notice to be given hereunder shall be given in writing by U.S. mail or via reputable over night courier (e.g., Federal Express, DHL, etc.). Notice shall be deemed received upon delivery to the party to whom the notice is directed or to its agent, in the case of UMBC to: UMBC, 1000 Hilltop Circle, Baltimore, Maryland 21250, Attn: Dr. Art Johnson, Provost, with copies to Dr. Diane Lee, Vice Provost and Dean, Undergraduate Education, Yvette Mozie-Ross, Assistant Provost, Enrollment Management, and Steve Robinson, Registrar, UMBC ; and, in the case of \_\_\_\_\_ to:

\_\_\_\_\_ (or designated representative).

Notwithstanding the foregoing, in the event that this Agreement provides that any notice must be directed to a person other than the person designated for the receipt of notice in the preceding sentence, then notice must be directed to such other person in order to be effective hereunder.

This Agreement embodies the entire agreement and understanding among the parties hereto relating to the subject matter hereof and may not be changed orally, but only by an instrument in writing signed by all parties hereto. No representation, warranty, undertaking or covenant is made by any party hereto except as contained herein and any others are specifically disclaimed. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Maryland (i.e., without regard to its conflicts of law rules). This Agreement shall be binding upon the parties hereto and their respective successors, but shall not inure to the benefit of any third party beneficiary. This Agreement and any rights hereunder may not be assigned by either party without the prior written consent of the other, and any purported assignment without consent shall be null and void and of no effect whatsoever. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.