February 25, 2014

POSITION TITLE: Community Director

PERSONNEL STATUS: Exempt, Full-Time, Regular
Note: The Community Director is a full-time 12-month live-in position.

DEPARTMENT: Residential Life

RESPONSIBILITIES: The incumbent will be responsible for the overall quality of life for residents living in one of the residential communities, each housing approximately 350-550 students. Specific duties include: overseeing the management and administration of daily residential community operations; providing crisis response; serving in emergency “on-call” rotations; implementing developmental program curriculum; advising students; supervising student paraprofessionals/graduate students; aiding in the resolution of student conduct matters; regulating safety operations; performing collateral tasks including staff selection, training and development; and performing other duties as assigned.

MINIMUM QUALIFICATIONS:
Education/Experience: Requires a Bachelor’s degree (a Master’s degree in Student Personnel Services, Student Development, Counseling, or a related area is strongly preferred). Prior residence hall experience is desired. A solid foundation in human/student development theory and demonstrated ability to relate to a multi-cultural population are very desirable.

SALARY: Salary is commensurate with education and experience. Position includes a furnished apartment and meals when the University is in session in addition to the full University benefits package.

APPLICATION: For best consideration, send letter of intent, resume, and the contact information for three references via email by March 15, 2014 (resumes will be accepted until the position is filled) to:

David Clurman
Chair, Community Director Search Committee
Residential Life
1000 Hilltop Circle
Baltimore, MD 21250
Email: clurman@umbc.edu
Website: http://www.umbc.edu/reslife

As required by the 1986 Immigration Act, be prepared to present acceptable documentation upon hire showing your identity and that you are a U.S. citizen or an alien who is authorized to work.

UMBC IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Please visit our website at http://www.umbc.edu/hr for additional employment opportunities