

Arrival Unloading Guidelines

Dear Resident,

When you arrive on campus, simply fold this form and put it in your dashboard as your 15-minute unloading pass – a parking assistant or UMBC Police will greet you and time stamp it when you arrive at your designated residential entry point on campus. **Parents or others who have accompanied you should begin unloading your items out of the car while the student goes in to complete check in and obtain room key.** Fifteen minutes should allow just enough time to pull into a space, unload items and then move your car. If possible, it's best to arrive with two or more other people, so someone can stay with your belongings while you check-in and the driver moves the car. Please bring this pass with you to move in. A residential map is available for download from our web site: http://www.umbc.edu/reslife/living/opening_fall.html REMEMBER: You'll need your red UMBC ID card BEFORE you check-in. If you've lost your card over the summer or not yet received your red UMBC ID card make sure to stop by the Campus Card Office prior to check in. The Campus Card Office is located on the first floor of the University Center building.

FOLD HERE

UNLOADING PASS

We're glad you are here! For your safety and convenience, we would like you to be aware of the following parking regulations. Your cooperation in following these regulations is appreciated.

Last Name: _____ Room #: _____

Cell Phone #: _____

Check-in date: _____ Time In: _____ Auth by: _____

- **15 minute** active loading and unloading only.
- **Cars may not be left unattended.**
- **Violators will be ticketed and towed.**

Your vehicle must be moved from its unloading/loading space no later than:

_____ : _____