

UMBC UGC New Course Request: ASIA 399: Internship in Asian Studies

Date Submitted: 4/18/11

Proposed Effective Date: Fall 2011

	Name	Email	Phone	Dept
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COURSE INFORMATION:

Course Number(s)	ASIA 399
Formal Title	Internship in Asian Studies
Transcript Title (≤24c)	Internship/AsianStudies
Recommended Course Preparation	Formal application and acceptance by the Asian Studies Program Director
Prerequisite	Any 100-level social science course, junior/senior status and permission of the Asian Studies Program Director.
Credits	1-3
Repeatable?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Max. Total Credits	3
If yes, how many total credits?	
Grading Method(s)	<input type="checkbox"/> Reg (A-F) <input type="checkbox"/> Audit <input checked="" type="checkbox"/> Pass-Fail

PROPOSED CATALOG DESCRIPTION:

Field work related to Asian Studies.

RATIONALE FOR NEW COURSE:

This course will allow students pursuing a major, minor or certificate in Asian Studies to obtain 1-3 credits for work done in an internship position related to the field of Asian Studies. Interns are expected to work 40 hours for each credit hour earned. (For example, 120 hours = 3 academic credits) Possibilities include internships with government agencies (e.g., the State Department), NGO's (e.g., Amnesty International) or the private sector (e.g., Global Business Solutions at McCormick Co.).

- a) Why is there a need for this course at this time? This course will allow Asian Studies majors/minor/certificate students the opportunity to gain real-world experience via an internship for credit with a government agency, NGO or private corporation doing work related to Asia.
- b) How often is the course likely to be taught? This course will be offered every semester, but a student may only take it once.
- c) How does this course fit into your department's curriculum? Will be offered as an elective.
- d) What primary student population will the course serve? Open to students selecting Asian Studies as their major, minor or certificate program
- e) Why is the course offered at the level (ie. 100, 200, 300, or 400 level) chosen? Students should have upper class standing so as to have sufficient background in Asian Studies to be attractive candidates for internships.

f) Explain the appropriateness of the recommended course preparation(s) and prerequisite(s). Student is required to fill out internship application form (please see below). Asian Studies Program Director will determine if the proposed internship is related to Asian Studies.

g) Explain the reasoning behind the P/F or regular grading method. No appropriate manner of assessing a letter grade. A student will complete the requirements of the internship in terms of hours worked and the required mid-term and final evaluations for a P(ass) grade; non-completion will result in a F(ailing) grade.

h) Provide a justification for the repeatability of the course. Asian Studies is designed to encourage broad study across a number of disciplines. Since there are at most five electives (in the case of the major and certificate) it seems reasonable to limit the number of credits obtained outside the university to three (3).

ATTACH COURSE OUTLINE (mandatory):

UMBC Asian Studies Program

INTERNSHIP CONTRACT FORM

Students should complete this form **BEFORE** registering for academic credit (ASIA 399).

You will need 4 copies distribute to the individuals listed at the bottom of this page.

Students must register for course credit (ASIA 399) during the Fall or Spring semesters.

However, internships may be completed at any time approved by the sponsoring institution and faculty supervisor.

All internships are graded as Pass/Fail. Undergraduates may earn from 1-3 credits.

Interns are expected to work 40 hours for each credit hour earned. (For example, 120 hours = 3 academic credits)

Students must submit a 250 word mid-term evaluation and an 800-1000 word final evaluation to their faculty advisor upon completion of the internship. Contact Dr.

Constantine Vaporis, Asian Studies Program Director, if you have any questions.

Student's Name:

UMBC Student#

Local address:

email address:

phone number:

Institution Sponsoring

Internship: _____

Address: _____

Sponsoring Institution Supervisor: _____

Phone: _____

Email address: _____

UMBC Faculty Supervisor: _____

Phone: _____

Email address: _____

Dates Internship Will Begin and End: _____

Describe the expected duties of the student during this internship:

This internship will be completed for credit in:

ASIA 399 _____ (semester/year) for _____ credits (1-3).

cc:

Faculty Supervisor

Sponsoring Institution Supervisor

Student Intern

Departmental Internship File