

# Steps to Summer Research

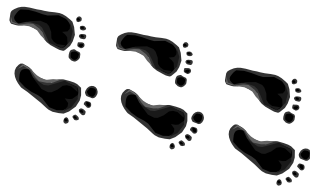


**NOW**

[Surf the web!](#)

List 20 to 30 programs/  
places that interest you.

[Read about requesting a  
letter of recommendation](#)



**Next**

Discuss your list with two faculty members  
in your department who know you. Ask their  
help in selecting the best 15 for you from  
your list. Also, ask if they would write your  
recommendation letters later.



**October**

Write your resume. Write a personal statement for  
one program (you can modify for each program as  
needed). Update your resume.

Review your resume and personal statement with

- [The Career Center/Shriver Center](#)
- [The Writing Center](#)
- If this is a [SURF](#) application, or if you  
choose, also review these materials with  
[Janet McGlynn](#)



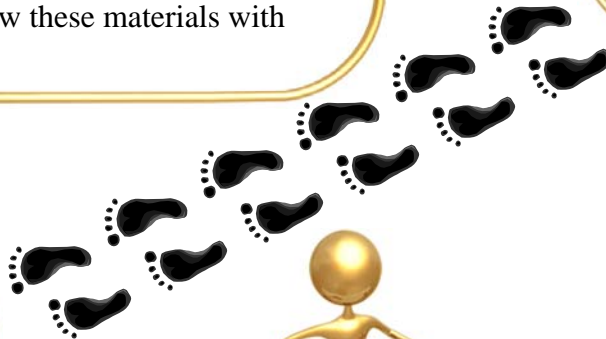
**November**

Assemble letter of recommendation  
packets for your recommenders.  
Confirm that they have time to write  
good letters of recommendation for  
you.



**December**

**COMPLETE  
APPLICATIONS!**



**January**

Double check that  
**everything** is done.  
Remind recommenders  
about letters if needed.



**March/April**

Select your summer position.  
Tell your recommenders.

[Read This](#)

For more information go to:

<http://www.umbc.edu/oue/research/opportunities/summer>

## Useful Links

1. **Surf the Web! Research Opportunities -**  
[http://www.umbc.edu/undergrad\\_ed/research/opportunities/summer.html](http://www.umbc.edu/undergrad_ed/research/opportunities/summer.html)
2. **Read about requesting a letter or recommendation -**  
<http://tinyurl.com/mkxfgk>
3. **The Career Services Center -**  
<http://www.careers.umbc.edu/aboutus/faq/index.php>
4. **The Shriver Center -**  
<http://shrivercenter.umbc.edu/>
5. **SURF (Summer Undergraduate Research Fellowship) -**  
<http://www.surf.nist.gov/respr.htm>
6. **“Read This” How to make the most of your new opportunity -**  
<http://tinyurl.com/m25ec6>

For more information contact  
Janet McGlynn, 5-5754, mcglynn@umbc.edu