

Steps to Summer Research

*See back for URLs



NOW

[Surf the web!](#)

List 20 to 30 programs/
places that interest you.

[Read about requesting a
letter of recommendation](#)



Next

Discuss your list with two faculty members
in your department who know you. Ask their
help in selecting the best 15 for you from
your list. Also, ask if they would write your
recommendation letters later.



October

Write your resume. Write a personal statement for
one program (you can modify for each program as
needed). Update your resume.

Review your resume and personal statement with

- [The Career Center/Shriver Center](#)
- [The Writing Center](#)
- If this is a [SURF](#) application, or if you
choose, also review these materials with
[Janet McGlynn](#)



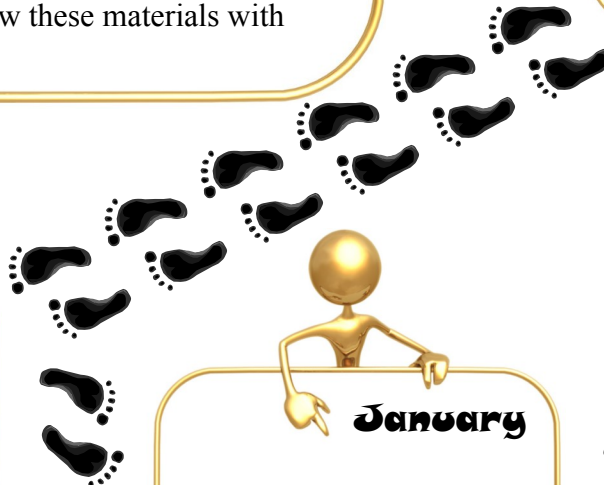
November

Assemble letter of recommendation
packets for your recommenders.
Confirm that they have time to write
good letters of recommendation for
you.



December

**COMPLETE
APPLICATIONS!**



January

Double check that
everything is done.
Remind recommenders
about letters if needed.



March/April

Select your summer position.
Tell your recommenders.

[Read This](#)

For more information go to:

<http://www.umbc.edu/oue/research/opportunities/summer>

Useful Links

1. **Surf the Web! Research Opportunities -**
http://www.umbc.edu/undergrad_ed/research/opportunities/summer.html
*many pay about **\$4,000** for a 10-week research assignment
2. **Read about requesting a letter or recommendation -**
<http://tinyurl.com/mkxfgk>
3. **The Career Services Center -**
<http://www.careers.umbc.edu/aboutus/faq/index.php>
4. **The Shriver Center -**
<http://shrivercenter.umbc.edu/>
5. **The Writing Center -**
http://www.umbc.edu/lrc/writing_center.htm
6. **SURF (Summer Undergraduate Research Fellowship) -**
<http://tinyurl.com/2cffofz>
7. **“Read This” How to make the most of your new opportunity -**
<http://tinyurl.com/m25ec6>

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