

UMBC

AN HONORS UNIVERSITY IN MARYLAND

Please use this form only if you have previously been enrolled as an undergraduate at UMBC.

Readmission

Students previously enrolled at UMBC as undergraduates who have interrupted continuous registration for two regular semesters must apply for re-admission. Students must have been in good academic standing at the end of the last semester attended. While the deadline for submitting and application for readmission is the first day of classes, students are encouraged to apply early. Official transcripts from any institution attended since last enrolled at UMBC must be submitted.

International Students

International students who have interrupted enrollment for even one regular semester must file the application for readmission and submit a new letter of financial support and current bank statement from their financial sponsor. UMBC may need to issue a new I-20 form so that you can maintain or be reinstated to your F-1 visa. Please contact the Office of Undergraduate Admissions and Orientation at 410-455-2292 for more information.

Deadlines

The deadlines for submitting a **readmission application** and all related material (other than current term transcripts) are as follows:

Fall – First Day of Classes

Spring – First Day of Classes

Academic Clemency

Students who are readmitted or reinstated after a lapse of five calendar years or more may petition to have up to 16 credits of failing grades excluded from the calculation of their cumulative records. Upon approval of the petition, the specified courses will be designated as non-applicable (NA) on the transcript. These credits will not be counted toward graduation requirements. You must file the petition through the Advisement Center during the first semester of return to UMBC. Courses approved for exclusion from GPA calculations may not be changed thereafter, even if you change your major. Approval of academic clemency is neither automatic nor guaranteed.

The intent of the academic clemency policy is to permit students who had a poor record in their previous enrollment to exclude courses in which failing grades were earned. The decision to grant clemency will be made to ensure that the prior record does not put the student in academic jeopardy upon return. Clemency will not be granted simply as a way to increase the grade point average.

Academic Standing Policy

1. All undergraduates with a cumulative grade point average of 2.00 or better are eligible to re-enroll for subsequent semesters.
2. All first-semester freshmen who earn less than a 2.0 cumulative GPA are considered to be in academic jeopardy. Students in academic jeopardy may re-enroll for the subsequent semester, but may be required to participate in intensive advising, counseling and tutoring activities. No notation of academic jeopardy appears on the permanent record.
3. All undergraduates who are not first-semester freshmen and who do not meet the minimum standards outlined in the chart below at the end of any regular semester will be placed on academic probation. The first occurrence of academic probation does not prevent the student from re-enrolling for a subsequent semester, but any reoccurrence will result in an academic suspension.
4. Students on academic suspension who attend another institution and complete 12 academic credits with a 2.50 GPA or better are eligible for reinstatement to UMBC upon completion of an application for reinstatement.
5. Students on academic suspension who do not meet the conditions outlined in 4 above may file an application for reinstatement. However, reinstatement is not guaranteed.

6. Once reinstated, students who do not meet the appropriate retention standards below will be academically dismissed and in general will not be considered for future reinstatement.

Changing Your Major

If you are planning to change your major, you should indicate the new major on this application.

Bill Payment

Do not pay any fees associated with the semester for which you are seeking to re-enroll until your readmission/reinstatement has been approved. All prior debts with the university must be cleared before you will be eligible to register for courses.

Minimum Standards for Continued Enrollment

Attempted Credits*	Minimum Cumulative GPA
0 - 14	1.25
15 - 44	1.50
45 - 74	1.75
75 - 89	1.95
90 - 120	2.00

*includes transfer credits awarded

UMBC's Non-Discrimination Statement

"The University of Maryland, Baltimore County does not discriminate on the basis of race, color, religion, national origin, ancestry, ethnic background, genetics, disability, age, sex, marital status, sexual orientation and/or veteran status in admission to and participation in education programs and activities, or employment practices in accordance with federal laws, including, but not limited to Titles VI and VII of the Civil Right Act, Title IX of the Education Amendments, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act as amended, as well as state laws, and regulations."

Campus Security Notice

In compliance with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," information regarding crime statistics, policies pertaining to campus security, crime reporting, alcohol and drug violations, victims' assistance programs, student discipline, campus resources, community safety alerts, crime prevention, access to campus facilities and personal safety tips is contained within the UMBC Annual Campus Security Report available online at the Police Department's Web site, by in person or by calling UMBC Police at 410-455-5555.

Frequently Requested UMBC Information

Admissions

410-455-2291
FAX: 410-455-1094
WEB: www.umbc.edu/undergraduate

Academic and Pre-professional Advising

410-455-2729
WEB: www.umbc.edu/registrar/advising

Bookstore

410-455-2665
WEB: www.umbc.edu/bookstore

Bursar/Student Billing

www.umbc.edu/bursar

Career Services Center

410-455-2216
WEB: www.careers.umbc.edu

Counseling Center

410-455-2472
WEB: www.umbc.edu/counseling

Financial Aid and Scholarships

410-455-2387
FAX: 410-455-1094
WEB: www.umbc.edu/financialaid

Information (Campus-wide)

410-455-1000

International Education Services

410-455-2624
WEB: www.umbc.edu/ies

Learning Resources Center

410-455-2444
WEB: www.umbc.edu/lrc

Library

410-455-2232
WEB: www.umbc.edu/library

Parking Services

410-455-2551
WEB: www.umbc.edu/parking

Police/Public Safety

410-455-3136
WEB: www.umbc.edu/police

Registrar

410-455-3158
FAX: 410-455-1141
WEB: www.umbc.edu/registrar

Residential Life

410-455-2591
WEB: www.umbc.edu/reslife

Student Support Services

410-455-3250
WEB: www.umbc.edu/sss

Summer and Winter Programs

410-455-2335
WEB: www.cps.umbc.edu

TTY for Hearing Impaired

410-455-3283

Veterans Affairs

410-455-2387
WEB: www.umbc.edu/financialaid/veterans

Please submit completed application to:

Office of Undergraduate Admissions and Orientation

University of Maryland,
Baltimore County
1000 Hilltop Circle
Baltimore, MD 21250



AN HONORS UNIVERSITY IN MARYLAND

Office of Undergraduate Admissions and Orientation,
University of Maryland, Baltimore County, 1000 Hilltop Circle, Baltimore, MD 21250

Please attach a \$50 non-refundable check or money order made payable to UMBC. Refer to procedures and deadlines on attached page.

First Undergraduate Enrollment at UMBC ____/____ (month/year) Last Undergraduate Enrollment at UMBC ____/____ (month/year)

I am applying to Main Campus Shady Grove*

* Upper division transfer students interested in History, Management of Aging Services, Political Science, Psychology, and Social Work

Personal Information

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1. First Name Middle Name/Initial Last Name/Family Name

Other name(s) that may appear on your records _____

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2. Date of Birth (Month/Day/Year)

3. Gender: Male Female

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4. Social Security Number

To be considered for federal, state and institutional aid, a social security number (SSN) is required. This is not applicable to international students. In addition, if you are due a refund for any reason during your attendance at UMBC, a SSN is required for tax reporting purposes.

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5. Number and Street of Current Mailing Address Apt. # City State

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ZIP Code County (Maryland Residents) Country (if not U. S.)

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6. Area Code/Home Telephone Number Cell 7. E-mail Address

8. Country of Citizenship _____ Country of Birth _____

Native Language _____ TOEFL taken? Yes, date taken _____ No Not Applicable

If not a U.S. citizen, please state current visa status: _____ If you need a student visa please check one: F1 J1

If permanent resident of U.S., please provide: Alien Registration Number _____ Date Issued _____ Date of Expiration _____

9. Are you of Hispanic or Latino origin? Yes No What is your race? Select one or more of the following categories:
 American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Academic Interest

10. When do you plan to enroll? Fall 20 ____ Spring 20 ____ Winter Session 20 ____ Summer Sessions 20 ____

11. Major During Last Enrollment _____ New Major (if changing) _____

Academic History

12. High School Attended _____ City/State _____ Graduation Year _____

13. List all colleges and universities attended since your last enrollment at UMBC. (Include any current enrollment and degrees earned.)

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COLLEGE/UNIVERSITY	LOCATION (CITY, STATE)	ATTENDANCE (MO/YR)		CREDITS ATTEMPTED	CREDITS EARNED	DEGREE EARNED
		FROM	THROUGH			

14. Have you ever been convicted or found guilty of any criminal or military offense, excluding minor traffic violations? Yes* No

*Consistent with the federal Campus Security Act, questions 15 and 16 are required. If you answer "yes" to either, please attach a letter of explanation. Include in that letter your name, social security number, and date(s) of incident(s).

15. Have you ever been academically dismissed from, declared ineligible to attend, or incurred disciplinary action at any previous institution? Yes* No

16. I certify that the information on this application is complete and correct. If it is not, I understand that cancellation of admission and registration may result. I agree to abide by the rules, policies and regulations of UMBC, including those concerning drug and alcohol abuse, and I understand that the unlawful use of drugs or alcohol will subject me to the penalties contained in those policies and regulations.

Signature of applicant

Signature of parent if applicant is under 18

Date

In-State Tuition Status (applicants seeking in-state tuition status)

Failure to complete all of the required items may result in a non-Maryland resident classification and out-of-state charges being applied.

IF ANY OF THE CATEGORIES BELOW APPLY, PLEASE CHECK THE APPROPRIATE BOX, PROVIDE REQUESTED INFORMATION AND/OR DOCUMENTATION, AND GO TO ITEM 10.

- I am eligible for consideration for in-state status under the Waiver of Certain Residency Requirements for Relocating Defense Contractor Employees or the Waiver of Certain Residency Requirements for Relocating Civilian Employees of the U.S. Armed Forces under BRAC 2005. I understand that I must provide documentation of BRAC-related transfer and if not indicated on the application, a Maryland domicile.
- I am a part-time (50%) or full-time regular employee of the University System of Maryland, or I am the spouse of, or am financially dependent upon a parent or legal guardian who is a regular employee of the University System of Maryland.
Please indicate relationship: _____
Please attach a letter of verification from the Human Resources Office of the campus at which you or your spouse or parent or legal guardian is employed.
- I am a full-time active member of the U.S. Armed Forces whose home of residency is Maryland, or one who resides or is stationed in Maryland, or the spouse or a financially dependent child of such a person.
Please attach a copy of your deed or lease (if applicable), or verification from the service that you have declared Maryland as your "home of residency" (if applicable), and the most recent assignment orders. Also, please indicate date of expected separation from the military _____
- I am a veteran of the United States Armed Forces who received an honorable discharge within the past 12 months and received my high school education in Maryland.
Please attach a copy of form DD-214 and documentation of enrollment in a Maryland high school for a minimum of three years, and, graduation from Maryland high school or receipt of a GED diploma in Maryland.
- I am eligible for in-state status consideration under the Maryland National Guard Nonresident Tuition Exemption. I am eligible because (1) joined or subsequently served to provide a critical military occupational skill or (2) am a member of the Air Force critical specialty code. I understand that I must provide documentation of my eligibility from my Company Commander for consideration.

IF NONE OF THE ABOVE ARE CHECKED, APPLICANTS SEEKING IN-STATE STATUS MUST COMPLETE THE FOLLOWING QUESTIONS. Residency classification information is evaluated in accordance with the University System of Maryland policy on residency. The applicant may be contacted for clarification of an item or for additional information as necessary.

PLEASE CHECK ONE:

- I am financially independent. I have earned taxable income and I have not been claimed as a dependent on another person's most recent income tax returns.
- I am financially dependent on another person who has claimed me as a dependent on his/her most recent income tax returns, or I am a ward of the State of Maryland. If a ward of the State, please submit documentation and go to item 10.
Name of person upon whom dependent and relationship to applicant: _____
- a. How long have you been dependent upon this person? _____
- b. Is this person a resident of Maryland? Yes No
- c. Address of this person: _____
- d. Length of time at this address: _____ years _____ months
- e. Is this person a citizen of the United States? Yes No i. If no, type of visa: _____ ii. Expiration date of visa: _____
iii. Alien Registration No.: _____ iv. Date of Issuance: _____
- f. Has this person filed a Maryland state income tax return for the most recent year on all earned income including income earned outside of Maryland?
 Yes No If yes, list actual years Maryland income tax returns have been filed within the past three years. i. Years filed: _____
ii. If a Maryland tax return has not been filed within the last 12 months, state reason(s): _____
- g. Signature of this person: _____

THE STUDENT APPLICANT IS RESPONSIBLE FOR COMPLETING ITEMS 1 – 10.

1. Permanent address: _____
Length of time at permanent address _____ years _____ months
If less than 12 months, provide previous address: _____
Length of time at previous address _____ years _____ months
2. Is your primary reason for living in the state of Maryland to attend the university? Yes No
3. Are all or substantially all of your possessions in Maryland? Yes No
4. Do you possess a valid driver's license? Yes No
a. If yes, initial date of issue _____ b. In what state? _____
c. Most recent date of issue _____ d. In what state? _____
5. Do you own any motor vehicles? Yes No
a. If yes, initial date of registration _____ b. In what state? _____
c. Most recent date of registration _____ d. In what state? _____
6. Are you registered to vote? Yes No
a. If yes, in what state? _____ b. Date of registration: _____
c. Were you previously registered to vote in another state? _____
7. Have you filed a Maryland state income tax return for the most recent year? If yes, list years you have filed Maryland income tax returns within the past three years. Yes No
a. Years filed: _____ b. If you did not file a tax return in Maryland within the last 12 months, state reason(s): _____
8. Is Maryland state income tax currently being withheld from your pay? Yes No If no, provide explanation: _____
9. Do you receive any public assistance from a state or local agency other than one in Maryland? Yes No a. If yes, please explain _____
10. I certify that the information provided is complete and correct. I understand that the university reserves the right to request additional information if necessary. In the event the university discovers that false or misleading information has been provided, the student applicant may be billed by the university retroactively to recover the difference between in-state and out-of-state tuition for the current and subsequent semesters.

Signature of applicant _____

Signature of parent if applicant is under 18 _____

Date _____

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COMMENTS

DATE	JAO	RES	TERM	ADM TYPE	PLAN	ACTION	GPA	RANK	LG	TRANS CRED	DCF	EVAL