

**UMBC BOOKSTORE**

**ONE TIME AUTHORIZATION**

Individuals Name: \_\_\_\_\_

Department: \_\_\_\_\_

Chartstring: \_\_\_\_\_

Amount Not to Exceed: \_\_\_\_\_

PLEASE ALLOW THE NAMED EMPLOYEE TO PURCHASE ON THE ACCOUNT NUMBER LISTED ABOVE.

\_\_\_\_\_

\_\_\_\_\_

**AUTHORIZED SIGNATURE**

**DATE**

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