

Welcome to the 2008-2009 STEP-UP Program!

Please print all responses legibly

Last Name, First Name

I will be completing my internship at: _____

I request housing at UMBC.

I understand this will be on-campus apartment housing in which I will share a suite with other summer interns. The expected rate will be no more than \$20/night and by making this arrangement, I am agreeing to commit for the duration of the entire 10-week internship for an approximate total of \$1500.

Transportation to the 2008 Ethics Training and the August 2008 Scientific Conference will be arranged by our program. All students utilizing the UMBC on-campus housing will be transported to and from the Ethics Training and Scientific Conference by charter bus leaving from the campus.

All out-of-state/non-UMBC students, regardless of where you are completing your internship, are required to complete the below information.

I require travel arrangements to be made by you on my behalf for:

the upcoming Ethics Training to be hosted at the Double Tree Hotel in Bethesda, MD on May 29, 2008. I understand I need to arrive the afternoon of May 28, 2008 and will depart on May 30, 2008.

Airport/station to depart from: _____

Please list any special instructions _____

for the upcoming NIDDK Scientific Conference to be hosted in downtown Washington, D.C. August 6 -9, 2008. I understand I need to arrive the afternoon of August 5, 2008 and will depart on August 10, 2008.

Airport/station to depart from: _____

Please list any special instructions _____

I plan on driving myself to:

UMBC

The Ethics Training Workshop May 28-30, 2008

The NIDDK Annual Scientific Conference Aug 5-10, 2008

All summer interns residing on the UMBC campus who will have their own vehicle with them are required to secure a summer parking pass. Non-UMBC students should complete the following information for our office to arrange for on-campus parking.

Vehicle Make (ex: Ford): _____

Vehicle Model (ex: Escort): _____

Vehicle Color: _____

Vehicle Year: _____

License Plate: _____

State registered (i.e., Maryland): _____