

UMBC Policy Review Checklist

Policy Name: _____

Submittal Date: _____

Please place a check mark and include the date of review in the box next to the applicable group(s) that has (have) reviewed this policy. Once the form is completed and signed, submit a scanned copy of this checklist along with the final policy document to David Sohns, Policy Liaison in Management Advisory Services, at dsohns@umbc.edu. If you have any questions on this form, please contact him directly at 5-6257.

Check all that apply	Group	Representative Initials and/or Meeting Date	Date
	President's Council		
	Council of VP's and Deans		
	Legal		
	Faculty Senate		
	Research Council		
	Undergraduate Council		
	Student Affairs Council		
	Department Chair/Director		
	Other:		

Submitted by: _____

Signature: _____