



AN HONORS UNIVERSITY IN MARYLAND

**UMBC SMOKING POLICY
UMBC Policy UMBC VI-8.10.01**

I. POLICY STATEMENT

It is the policy of the University of Maryland, Baltimore County (UMBC) to comply with all applicable federal, state, and local regulations regarding smoking in the workplace and to provide a work environment that promotes productivity and the well-being of its employees. Smoking areas are regulated at UMBC to protect the physical well-being of nonsmokers, to respect the rights of smokers, and to comply with applicable smoking regulations. Adherence to the policy is the responsibility of the entire UMBC community (faculty, staff and students).

II. PURPOSE AND SCOPE FOR POLICY

- A. Purpose. The University System of Maryland (USM) seeks to promote a healthy, smoke-free environment for students and employees. In recognition of the health risks of tobacco smoke, this policy establishes standards and requirements to provide a smoke-free environment for all USM faculty, staff, students, and visitors.
- B. Scope. This policy applies to all UMBC students, faculty, staff, contractors and employees of contractors providing services on UMBC’s campus, agents, guests, and visitors.

III. APPLICABILITY AND IMPACT STATEMENT

Tobacco smoke has been found to be a Class A human carcinogen. The US Office of the Attorney General, the Centers for Disease Control and other public health officials agree that secondhand smoke poses both immediate and long-term health risks for all, especially those individuals with asthma, cardiovascular disease, impaired lung function, hay fever, certain eye disorders, and those with allergic reaction to tobacco smoke.

Implementation and adherence to this policy will impact all faculty, staff, students, and visitors to the UMBC campus.

IV. CONTACTS

If you have questions about this policy, contact Human Resources or University Police.

Subject	Contact	Telephone
Policy Clarification	Associate Vice President of Human Resources	410-455-2337

V. UNIVERSITY POLICY

Prohibitions against Smoking

- A. Consistent with Maryland law, smoking is not permitted in any institution building, including academic buildings, residence halls, administrative buildings, other enclosed facilities, or vehicles, except as provided in Section V(C) below.
- B. Smoking is prohibited on all institution grounds and property, including walkways, parking lots, and recreational and athletic areas, except as provided in Section V(C) 2, below.
- C. Smoking in and on institution property will be permitted only as follows:
 - 1. For controlled research, and educational, theatrical, or religious ceremonial purposes, with prior approval of the President or the President’s designee;
 - 2. In limited and specific designated areas on institution grounds, as approved by the President; or
 - 3. Subject to any other exception to this policy recommended by the President and approved by the Chancellor.
- D. Prohibitions against Sale. The sale of tobacco and smoking-related products is prohibited on institution property.

Information on specific designated smoking areas can be found on the Smoke-Free UMBC website at <http://smokefree.umbc.edu/>.

Prohibitions against Electronic Smoking Device

- A. The use of Electronic Smoking Devices are not permitted in any institution building, including academic buildings, residence halls, administrative buildings, athletic stadiums, other enclosed facilities, or university vehicles, except as provided in Section V(C).

VI. DEFINITIONS:

Smoking	“Smoking” means carrying or smoking a lighted tobacco product or the burning of any material to be inhaled including, but not limited to, cigarettes, cigars, hookahs, and pipes.
Electronic Smoking Device	Any electronic product that can be used to simulate smoking in the delivery of nicotine or other substances to the person inhaling from the device, including but not limited to an electronic cigarette, electronic cigar, electronic cigarillo, or electronic pipe, vaporizers and any cartridge or other component of the device or related product.
Institution Property	“Institution Property” means any property owned, leased, or otherwise controlled or operated by an institution, including buildings, other structures and grounds, and vehicles owned or leased by the institution.
UMBC Administration	The president, vice president, or senior administrator charged with the responsibility for creating, implementing, updating, and enforcing

	University policies as required in his/her area of administration authority.
Responsible Department of Office	At the direction of UMBC administration, the responsible department or office develops and administers policies and procedures and assures the accuracy of its subject matter, its issuance, and timely updating.

VII. APPROVAL AND PROCEDURES:

Additional information can be found by visiting the Smoke-Free UMBC website at: <http://smokefree.umbc.edu/>

Designated Smoking locations can be changed or eliminated at the discretion of UMBC Administration. Notice will be provided to the campus community via electronic and/or print media.

1. Faculty, staff, students, and visitors may notify the Smoking Enforcement Officials <http://smokefree.umbc.edu/report/> , to report smoking violations.
2. Smoking Enforcement Officials will also be watchful for violations of the smoking regulation policy while on patrol.
3. Faculty and staff who violate the policy can be subject to a fine and progressive disciplinary procedures in accordance with the university’s Human Resource policies.
4. Students who violate the policy can be subject to a fine and disciplinary action through the Office of Student Judicial Programs.
5. Visitors who violate the policy will be informed that UMBC is a smoke-free campus. Visitors who continue to violate the policy following a warning will be escorted off-campus.
6. Avenues for appeal may be available depending upon the sanction or disciplinary action imposed.

VIII. DOCUMENTATION

Faculty, Staff, Students, and Visitors	Adhere to the guidelines set forth in this policy; report anyone in violation of the Smoking Regulation Policy.
University Police	Enforce policy by issuing warnings, disciplinary referrals or citations in accordance with nuisance policies.
Student Judicial Programs	Work in conjunction with University Police on resolving/

	adjudicating disciplinary referrals to students alleged to have violated the policy.
Vice President for Administration & Finance	Create, implement, update and enforce the policy; coordinate notification of policy changes to campus community with other responsible departments or offices.

IX. RESTRICTIONS AND EXCLUSIONS: See Section V(C).

X. RELATED ADMINISTRATIVE POLICIES AND PROCEDURES

SMOKING CESSATION

Smoking is discouraged because of significant health risks. Students, faculty, and staff interested in quitting smoking are urged to contact the Smoking Cessation Program at UMBC’s University Health Services. Assistance in location available smoking cessation services shall be provided promptly to smokers wishing to quit.

Information on smoking cessation resources is available on the University Health Services website at <http://www.umbc.edu/uhs/healthedu.html>.

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Policy Section: General Administration

Responsible Administrator: Associate Vice President

Responsible Office: Human Resources

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